



APPLICATION FORM
(To be filled in block letters only)

Post Code	:	
Post applied for	:	

Affix recent passport size colour photograph here & sign across the photo.

1. Name of the Candidate in full: _____
(As per SSLC / SSC Certificate)

2. Father's Name: _____

3. Date of birth: (DD/MM/YYYY) _____ Age : _____ YY _____ MM (as on 01.09.2020)

4. Gender: _____ (Male / Female / Others) 5. Category: _____ (GEN / OBC / SC / ST / EWS)

6. Indicate (tick) if you are a Person with Disability : OH / VH / HH. If yes, degree of disability _____ %

7. Nationality : _____ 8. Religion: _____

9. Aadhar Number : _____

10. Correspondence Address: _____

_____ PIN CODE: _____

Telephone No. : _____ Mobile No.: _____

11. E-mail Id : _____

(All correspondence will be made to this email id only)

12. QUALIFICATION (from SSLC/SSC onwards):

Qualification	Discipline	Class Secured	Year of Passing	Institution where studied
10 th Standard				
12 th Standard				
Graduation				
Post-Graduation(for the post of Trainee Officer (FIN) and Project Officer (HR)				

13. CONVERSION OF QUALIFYING MARKS:

Qualification	All Semesters Maximum Marks	All Semesters Marks Obtained	Percentage (%)
Graduation in B.E / B.Tech / B.Sc Engg. for the Post of Trainee Engineer / Project Engineer			
Post-Graduation in MBA / MSW / MHRM for the post of Trainee Officer / Project Officer			

Note : 1. The percentage obtained in the prescribed Qualification will be considered as one of the parameter for short-listing for Personal Interview.
2. The candidates, if their University / Institute following an evaluation systems like CGPA / DGPA / OGPA / Grading System, have to convert the same to Percentage (%) as per their University formula and the same shall be indicated above. The conversion certificate issued by University / Institute is to be submitted along with application form, compulsorily.

14. EXPERIENCE: (Post qualification experience & most recent to be mentioned first)

Name of the organization	Employment details		Experience		Designation	Cost to the Company	Brief on duties & responsibilities / projects handled <i>(Use separate sheet for more details)</i>
	From	To	Years	Months			
Total Work Experience (YY MM)							

Note : 1. Teaching experience and Research fellowship experience will not be considered as 'Work Experience'.
2. The work experience declared by above will be considered as one of the parameter for short-listing for Personal interview.

15. Have you appeared for any previous selections for Appointment in BEL / worked/working in BEL, if so, please furnish the details in brief:

16. Please give particulars of your relative employed in BEL, if any:

Name	Relationship	Designation	Department	SBU/Unit

17. FEE PAYMENT DETAILS (IF APPLICABLE)

Challan No.	Date of Payment	Amount

18. The following copies of the Certificates are to be self-attested and attached to the application in the following order:

Sl.No.	Copies of Certificates	Yes / No / Not Applicable
01	SSC/SSLC Marks Card as proof of Age	
02	Graduation Marks Card (CMM/All semesters) (B.E/B.Tech/B.Sc Engg)	
03	Graduation Final Degree Certificate (B.E/B.Tech/B.Sc Engg)	
04	Conversion formula for conversion of CGPA / DGPA / OGPA or letter grade to percentage marks & awarded class, duly certified by the University / Institution, wherever applicable.	
05	Post-Graduation Marks Card (for the post of Trainee Officer (FIN) and Project Officer (HR)	
06	Post-Graduation Certificate (for the post of Trainee Officer (FIN) and Project Officer (HR)	
07	Post Qualification Work Experience Certificate/s	
08	Category Certificate (GEN / OBC / SC / ST / PWD / EWS)	
09	No Objection Certificate (NOC)	
10	Any other Certificates / Testimonials they may desire to place before the selection committee.	

UNDERTAKING

I affirm that the information given above is true and correct. I further undertake that, if at any stage, it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts stated above, my candidature may be summarily rejected or my engagement be terminated.

Date:

Place:

SIGNATURE OF THE CANDIDATE