

**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE DEPUTY COMMISSIONER:: WEST KHASI HILLS DISTRICT**  
**NONGSTOIN.**

No. ND/DSC.761/2017/Pt.IV/14,

Dated Nongstoin, the 14<sup>th</sup> December, 2020

**ADVERTISEMENT**

The District Selection Committee, West Khasi Hills District Nongstoin invite Online Application from genuine citizen of India for filling up of the following vacancies under West Khasi Hills District. Candidates should read the instructions carefully before making any entry or selecting options. Candidates should furnish correct details while filling up the form. Mandatory fields are marked with \* (asterisk) sign. Last date for submission of application is **15<sup>th</sup> January, 2021**. Interested candidates are requested to visit at <https://westkhasihills.gov.in/>.

**\*\*\*IMPORTANT:**

- A. It is mandatory for the applicants to have acquired the requisite educational qualification(s) prescribed for the post, as on the last date fixed for submission of applications.
- B. The date on which an applicant is deemed to have acquired the requisite educational qualification shall be the Date on which the result of the last examination for such qualification/degree is declared by the Universities/Boards/Institutions.

Sl. No.	Name of Posts	Number of Vacancies	Pay Level	Educational Qualification/Requirement
1	Lower Division Assistant	26	Level – 5	SSLC passed and Computer Knowledge with typing speed of not less than 30 words per minute, to be ascertained through technical test.
2	Gram Sevak	4	Level – 5	SSLC Passed
3	Statistical Investigator	1	Level – 5	HSSLC Passed
4	Fishery Demonstrator	2	Level – 4	Class XII Science (Passed) with Biology
5	Pump Operator	1	Level – 3	Class VIII Passed
6	Power Pump Operator	3	Level – 3	Under Matric
7	Sectional Assistant	5	Level – 4	SSLC Passed
8	Forest Guard	3	Level – 2	SSLC Passed
9	Duftry	1	Level – 2	Under Matric
10	Grade-IV	50	Level – 1	Class VI Passed
11	Plumber	1	Level – 4	SSLC Passed
12	Revenue Enforcement Checker	4	Level – 4	SSLC Passed/Computer Knowledge
13	Tracer	2	Level – 4	SSLC Passed

14	Operator	2	Level – 4	SSLC/HSSLC Passed. Must be holder of valid Cinema Operator Licence and should be able to operate/repair cinema equipments P.A. equipments and fixed Loud Speaker System independently.
15	Projectionist	1	Level – 4	Class-X Passed. Multi-Media, Electrician and Cinema Operator for certificate and preferable Male
16	Mechanic Grade - I	2	Level – 5	SSLC Passed with I.T.I Certificate in Motor Mechanic or 5 (five) years service as mechanic Grade –II.
17	Sericulture Demonstrator	1	Level – 5	HSSLC Passed and have completed 15 months Certificate Course Training in Sericulture from Sericulture Training Institute, Ummulong.
18	Weaving Demonstrator	1	Level – 5	HSSLC Passed and have completed 2 years Certificate Course Training in Handloom Technology from Handloom Training Institute, Mendipathar.
19	Soil & Water Conservation Field Worker	3	Level – 2	Under Matric
20	Soil & Water Conservation Demonstrator (Jr-I)	8	Level – 4	<ul style="list-style-type: none"> <li>i. Must have passed SSLC/HSSLC or equivalent examination from the recognized board of school education.</li> <li>ii. Shall undergo the physical Test prescribed by the Appointing Authority.</li> <li>iii. Preferably Male Candidate.</li> </ul> <p>The successful candidate recommended by the District Selection Committee shall have to execute the bond and undergo 11<sup>th</sup> Months Field Assistant Training Course at Conservation Training Institute, Byrnihat commencing from 15<sup>th</sup> October annually.</p>
21	Gram Sevika	1	Level - 5	SSLC Passed
22	Typist	1	Level - 4	SSLC passed and Computer Knowledge with typing speed of not less than 30 words per minute, to be ascertained through technical test.

Candidates who want to apply are required to register themselves with District Selection Committee (DSC) through the website <https://westkhasihills.gov.in/service/district-selection-committee/> using valid email ID. Registered candidates can apply directly by logging into their respective account using their registered email ID.

**Age Limit:** 18 – 27 years as on 01.01.2020. Upper age limit is relaxable by 5 (five) years in case of SC/ST candidates. The date of birth to be accepted is as entered in the Matriculation/Secondary School Leaving Certificate or a certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly certified by the proper authority of the Board of School Education. Proof other than these will not be accepted. No age bar in respect of regular Government employee, who entered Government service within the prescribed age limit.

Reservation of vacancies: The reservation of vacancies is as per the existing rules of the Government of Meghalaya including for Person with Disabilities.

Online Payments: Applicant may pay the fee of Rs.100.00 (Rs.50.00 for ST/SC) using one of the following modes of payment available with the online application.

1. Internet Banking
  - SBI/Other Banks
2. Card Payment
  - SBI ATM cum Debit Card
  - Other bank ATM cum Debit Card
  - Credit Card

The candidate has to pay an additional Bank Charges, which is fixed for each Mode of payment. Candidates are advised to keep a copy of the Receipt after payment & produce at a later stage if required.

For Persons with Physical Disabilities (PWDs) Application/Examination fee is exempted subject to furnishing of Disability Certificate to the DSC.

Fees are non-refundable. Candidates are advised to go through the instructions carefully before making online payments. The DSC will not be responsible for any errors that may arise due to the negligence of the candidates.

The DSC reserves the right to increase or decrease the vacancies based on requirement.

No application will be received after the due date. In-complete application are likely to be rejected.

Government Employees are to produce NOC from the appointing authority when called for Personal interview, failing which candidature will be rejected.

### **INSTRUCTION TO CANDIDATES FOR ONLINE APPLICATIONS**

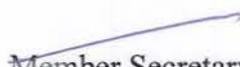
1. Candidates are required to register themselves with District Selection Committee (DSC) through the website <https://westkhasihills.gov.in/service/district-selection-committee/> using valid email ID. The email ID will also be used for further correspondence by the office (DSC), if required. Please see the instructions given in the website for applying & payments.
2. A unique application code will be generated for each of the post applied. This application code shall be used for all future correspondence with the office.
3. The candidate has to upload recent coloured passport size photograph in JPG format with white background, along with the signature below as illustrated in the sample photo. The digital size of each file must be less than 50kb.



6. Request for change /correction in any particulars in the Application Form shall not be entertained after application submission under any circumstances. The DSC, West Khasi Hills District will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
7. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any examination or selection.

8. Candidate must appear for the Examination test/interview at his/her own expenses.
9. Selected candidate must be willing to serve in any place of West Khasi Hills.
10. Canvassing directly or indirectly will disqualify a candidate.
11. Candidates are advised to keep track of their application and any notice relating to the examination from the website <https://westkhasihills.gov.in/> D.C's office Notice Board/ SDO (Civil) Sub Division, Mairang/Mawshynrut regarding Rejection list, dates of Examination test, and issuance of e-Admit Card etc.
12. Candidates are advised to refer to the website & Notice Boards for updates.
13. Henceforth, individuals Call Letters/Admit card will not be issued. Candidates are to download the Call letter/ admit card by themselves. For any reason, the candidate faces any problem; they may contact the office of the Deputy Commissioner, West Khasi Hills District, Room No. 211 for further course of action, candidates to follow instruction 12 above.
14. Candidates may also apply through cyber cafes and common service centre (CSCs) or visit No.211 in the office of the Deputy Commissioner, West Khasi Hills District for any guidance in filling the application online, or in case of any difficulty being faced for fee payment etc, if required.

MOBILE PHONES AND OTHER ELECTRONIC GADGETS ARE STRICTLY PROHIBITED IN EXAMINATION CENTRE.

  
Member Secretary  
District Selection Committee,  
West Khasi Hills District,  
Nongstoin.

Memo.No. ND/DSC.761/2017/Pt.IV/14-A,

Dated Nongstoin, the 14<sup>th</sup> December, 2020.

Copy to:

1. The SDO (Civil) Sub Division, Mairang/Mawshynrut for information and necessary action.
2. The Block Development Officer, Nongstoin/Mawshynrut/Mathadraishan/Mairang for information and necessary action.
3. The District Informatics Officer, NIC Nongstoin, with a request to upload this notice in the District Portal.
4. Office Notice Board.

  
Member Secretary  
District Selection Committee,  
West Khasi Hills District,  
Nongstoin.