

**GOVERNMENT OF ANDHRA PRADESH
INSURANCE MEDICAL SERVICES DEPARTMENT, VIJAYAWADA**

Rc. No. 823 /E2/2021

Dated. 17.03.2021

SELECTION NOTIFICATION

Applications are invited from the eligible candidates for selection to the posts of Staff Nurses, Lab Technicians and ECG Technicians on Out-sourcing basis under the control of Director of Insurance Medical Services to work at various ESI Institutions across Andhra Pradesh. The list of selected candidates will be submitted to APCOS for issue of placements letters as per the terms and conditions of APCOS.

Number of Vacancies:

Staff Nurses – 92 Lab Technicians - 7 ECG Technicians - 2

**Remuneration: Rs. 17,500/- pm., for Staff Nurses & Lab Technicians
Rs. 12,000/- pm., for ECG Technicians**

(as per G.O. Ms. No.151, Finance (HR-I-Plg. & Policy) Department, Dated: 08.08.2016)

Zones:

- Zone-I : Consists of Srikakulam, Vizianagaram & Visakhapatnam Districts
Zone-II : Consists of East Godavari, West Godavari & Krishna Districts
Zone-III : Consists of Guntur, Prakasam & SPSR Nellore Districts
Zone-IV: Consists of Chittoor, YSR Kadapa, Anantapur & Kurnool Districts

Rule of Reservation: Zonal cadre posts

Staff Nurse – 92 posts

Zone	BC-A	BC-B	BC-D	BC-E	HHC	OHC	OC	SC	ST	Total
I	2	3	2	1	0	0	12	5	2	27
II	4	4	4	2	1	1	23	6	3	48
III	0	1	0	0	0	0	0	0	0	01
IV	2	1	0	1	0	1	8	2	1	16

Note: Staff Nurse posts are exclusively reserved for Women as per AP IMS Subordinate Service Rules and hence male nurses need not apply.

Lab Technician – 07 posts

Zone	BC-D(W)	OC	OC-(W)	SC	Total
I	1	0	1	0	02
II	0	1	0	1	02
III	0	1	1	0	02
IV	0	1	0	0	01

ECG Technician – 2 posts (District cadre posts)

District	ROR
SPSR Nellore	BC-A (Women) – 1 post
Visakhapatnam	OC (General) – 1 post

NOTE:- The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

ACADEMIC AND TECHNICAL QUALIFICATIONS

S.No	Name of the post	Qualifications required
1	Staff Nurses	I. Intermediate with Diploma in General Nursing and Midwifery (or) II. B.SC Nursing Degree from the institution established under Nursing Council of India Rules (and) III. Must be registered with AP Nursing and Midwives council with upto date renewal IV. Computer knowledge
2	Lab Technician	Must have passed 10 th Class examination or its equivalent examination (and) 1. One year L.T Course after intermediate(or) II. Two years Diploma in Medical Lab Technology Course after SSC(or) III. B.SC with Medical Lab Technology as one of the optional subject (or) IV. B,SC with BZC in Ist class/B.SC Life Sciences in Ist class with PG Diploma in MLT issued by NIMS, Hyd/SVIMS,(or) V. PG Diploma in Clinical Biochemistry course from any of the universities recognized by the UGC (or) VI. Diploma in Transfusion Medical Technology Course issued by the NIMS, Hyd (or) VII. Intermediate Vocational course in MLT with one year clinical training /apprentice training (and) VIII. All the above course must be registered in AP paramedical Board as on the date of notification. IX. Computer knowledge.
3	ECG Technician	I. Must have passed intermediate examination (and) II. Must have undergone training in ECG for a period of not less than 6 months in a Government Hospital or any institute of reputed organization. III. Computer knowledge

METHOD OF SELECTION

- a) For candidates who worked in any ESI Institutions of AP on Contract / outsourcing basis with minimum 2 years experience will be directly selected subject to the condition that they fulfill all other conditions.
- b) For remaining candidates Total Marks 100
 - i. Staff Nurses:- 75% marks will be allocated against the marks obtained in the qualifying Examination i.e aggregating marks obtained in all the years in the qualifying Examination.
 - ii. Lab Technicians:- 37.5% each will be allocated against the marks obtained in SSC & Qualifying examination.
 - iii. ECG Technicians:- 75% marks will be allocated against the marks obtained in Intermediate Examination.
 - iv. Weightage up to the maximum of 15% marks will be to the staff working in Government of AP and other Government of India schemes on contract /outsourcing basis.

Particulars of weightage for marks as shown in (iv)

- 1 mark for each six months of service
 - No marks will be given for the service rendered less than six months
 - The candidates who were terminated from contract/outsourcing service on any disciplinary grounds/adverse remarks will not be considered.
- v. Upto 10% marks @ 1 mark for each completed year after passing of requisite qualification to the said post.

CONDITIONS & INSTRUCTIONS

From 01-07-2020 onwards all the outsourcing appointments will be made through APCOS only. This department will process the applications received from the eligible candidates and short listed merit list will be submitted to APCOS for issue of placement intimation letters. The candidates who received placement intimation letters should work at any ESI Hospital / ESI Diagnostic center / ESI Dispensary in the respective Zone / District of AP or in any other place according to the need of the Department. The appointments are purely temporary and on outsourcing basis as mentioned. The candidates should reside at their bonafied Head Quarters. Disciplinary control is in accordance with provisions of APCS(CCA) Rules, 1991.

Candidates make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing false / incorrect information or making false declaration regarding his / her eligibility at any stage or suppressing any information is liable to be debarred from the selection conducted by the Department and summarily rejection of their candidature for this selection and future selections.

This Department is vested with conducting selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practice followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground of debarment.

The decision of the Department / selection committee pertaining to the application and its acceptance or rejection, as the case may be, and conduct of the counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final and all respects and binding on all concerned under the powers vested in it. This department / committee also reserves its right to modify the terms and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

Candidates are informed that the recruitment process will be done transparently according to merit, weightage and rule of reservation etc. Hence, they are advised not to resort for any unethical practices and cooperate with the selection Committee for transparent selection of candidates.

AGE LIMIT

- a. OC candidate should not have completed 42 years as on 01-04-2021 (should not have been born before 01-04-1979).
- b. SC/ST/BC candidates should not have completed 47 years as on 01-04-2021 (should not have been born before 01-04-1974).
- c. PHC candidates should not have completed 42 years as on 01-04-2021 (should not have been born before 01-04-1969).
- d. Ex-service men shall be allowed to deduct from his age a period of three years in addition to the length of service rendered by him in the armed forces for purposes of the maximum age limit;

APPLICATION PROCESS FEE

Each applicant must pay application process fee of Rs. 300/- (Rupees three hundred only) and for SC/ST/BC/PHC/Ex-Service men Rs. 100/- by way of Crossed demand draft drawn on any nationalized bank in favor of "The Director, Insurance Medical Services, Vijayawada" payable at Vijayawada.

RULE OF RESERVATION TO LOCAL CANDIDATES

Reservation to local candidates is applicable as provided in the rules and as amended from time to time as in force as on the date of notification. The candidates claiming reservation as local candidate should enclose the required study certificates from 4th class to 10th class issued by the concerned school authorities. In case of candidates who studied privately should submit residence certificate issued by concerned Tahsildar for a period of 07 years preceding 10th class. ***Subsequent production of the certificates will not be entertained.***

Residence certificate will not be accepted in respect of the candidates studied in any educational institution up to SSC or equivalent examination. Such candidates have to produce study certificate invariably.

HOW TO APPLY

The candidates should download the Notification and application form from the website **www.labour.ap.gov.in** and submit the filled in applications with all relevant enclosures in a sealed cover by registered post / handover in person at the special counter provided to the address given below. The cover should have superscription "**APPLICATION FOR THE POST OF _____** (Name of the post should be mentioned)". The applications should reach on or before 05.30 PM on 31.03.2021.

**Address: The Director
 Insurance Medical Services,
 Government of Andhra Pradesh,
 Kesineni Venkaiah Nagar,
 100ft Road New Autonagar Road,
 Enikepadu, Vijayawada 521108.**

ENCLOSURES

Self attested copies of the following certificates to be enclosed to the filled in application.

1. Mark memos of SSC or equivalent Certificate
2. Intermediate marks memo for candidates applying for ECG Technician post
3. Marks memo of Technical Qualifications.
4. Technical Qualification Certificates.
5. Latest Caste Certificate issued by the Tahsildar concerned.
6. Study certificates from 4th class to 10th class issued by the concerned school authorities or residence certificate for seven year preceding to SSC in case of private study (in the absence of such certificates, candidate will be treated as Non local)
7. Certificates of Registration in AP Nursing and Midwives Council for the candidates applying for Staff Nurses post with up to date renewal.
8. Certificate of Registration in AP Paramedical Board for the candidate applying for the post of Lab Technician Gr.II with up to date renewal.
9. Physically Handicapped certificate (SADARAM) in respect of candidates claiming reservation under P.H quota.
10. Service Certificate issued by the controlling Officer or any other authority in case of the staff working on contract/outsourcing basis who wants to claim weightage marks. In the absence of such certificates candidates will not be given any weightage.
11. For Ex ESI Employees, latest work experience certificate from the concerned ESI Dispensary / ESI Hospital / ESI Diagnostic center. (if worked in ESI Dispensary it should be countersigned by the concerned Joint Director).
12. Computer knowledge certificates

Applications submitted without required particulars and incomplete applications will summarily be rejected.

TENTATIVE SCHEDULE

Issue of Notification	17-03-2021
Last Date for submission of Filled -in applications	31-03-2021 up to 05.30 PM
Scrutiny of applications	Up to 06-04-2021
Publications of provisional merit list	08-04-2021
Publication of final merit list/selection list	12-04-2021
Verification of original certificates	15-04-2021

Sd/- Dr. S.B.R. Kumar Laghimsetti, I.R.S.,
Director of Insurance Medical Services

CHECK LIST

✓ If enclosed

- | | |
|---|--------------------------|
| 1. Mark memo of SSC or equivalent Certificate | <input type="checkbox"/> |
| 2. Intermediate marks memo | <input type="checkbox"/> |
| 3. Technical Qualification Certificates | <input type="checkbox"/> |
| 4. Latest Caste Certificate issued by the Tahsildar | <input type="checkbox"/> |
| 5. Study certificates from 4th class to 10 th class or Residence certificate | <input type="checkbox"/> |
| 6. Certificates of Registration in AP Nursing and Midwives Council | <input type="checkbox"/> |
| 7. Certificate of Registration in AP Paramedical Board | <input type="checkbox"/> |
| 8. Physically Handicapped certificate (SADARAM) | <input type="checkbox"/> |
| 9. Previous work experience certificate in APIMS Department | <input type="checkbox"/> |
| 10. Service certificate for claiming Weightage | <input type="checkbox"/> |
| 11. Computer knowledge certificates | <input type="checkbox"/> |
| 12. Demand Draft No: _____ Dt. -03-2021 | <input type="checkbox"/> |

Signature of the Candidate

GOVERNMENT OF ANDHRA PRADESH
INSURANCE MEDICAL SERVICES DEPARTMENT :: VIJAYAWADA
NOTIFICATION NO. 01/ 2021.

**Selection of candidates for the post of Staff Nurse / Lab Technician / ECG Technician
On Outsourcing Basis**

APPLICATION FORM

REGISTRATION NO
(TO BE FILLED BY THE OFFICE)

APPLICATION FOR THE POST OF

ZONE / DISTRICT

1.	Name of the candidate		Affix latest passport size photo duly signed across by candidate
2.a	Name of the father		
2.b	Name of the spouse (if married)		
3.	Gender		
4.	Date of Birth		
5.	Social Status (OC/SC/ST/ BC-A,B,C,D,E)		
6.	Status (Local/Non Local)		
7.	Whether Physically handicapped Specify details. (VH / HH / OH)		
8.	Date of Completion of Technical Qualification		
9	Experience in any Government institutions (enclose Service Certificate)		
10	Previous experience if any in ESI Institutions (enclose Service Certificate)		
11.	Ex Service man/woman (Enclose relevant certificate)	YES / NO	
12.	Address of the candidate with working phone number		

DETAILS OF SCHOOL EDUCATION:

CLASS	YEAR OF PASSING	DISTRICT IN WHICH STUDIED
IV		
V		
VI		
VII		
VIII		
IX		
X		

ACADEMIC MARKS OBTAINED IN THE QUALIFYING EXAMINATION

Qualifying Examination	Total Marks (Max Marks)	Marks obtained	% of marks obtained	Year of passing
S.S.C.				
INTERMEDIATE (for ECG Technicians)				

TECHNICAL MARKS OBTAINED IN THE QUALIFYING EXAMINATION

Qualifying Examination	Total Marks (Max Marks)	Marks obtained	% of marks obtained	Year of passing

DECLARATION

I, Smt/Kum/Sri..... D/o/S/o
 certify that above particulars
 furnished by me are correct to the best of my knowledge. I also agree that in the
 event of any of the particulars furnished in my application being found to be
 incorrect or false at a later date my candidature will be cancelled summarily.

SIGNATURE OF THE CANDIDATE