

**SPECIAL RECRUITMENT DRIVE FOR SELECTION OF HEAD CONSTABLE (MINISTERIAL)
ON COMPASSIONATE GROUNDS.**

Applications for recruitment of Head Constable (Ministerial) on compassionate grounds are invited from the willing and eligible Next of Kin (Male & Female) wholly dependent member of deceased/personnel died while in service(including death by suicide)/killed in action/missing/medically boarded out:

(1) Definition of Next of Kin/Dependent

- (a) Spouse; or
- (b) Son (including adopted* son); or
- (c) Daughter (including adopted* daughter); or
- (d) **Unmarried** brother or sister in the case of **unmarried** Government servant
- (e) Posthumous child of deceased Govt. servant. (MHA UO No.I.45020/3/2015-Pers-II dated 08/05/2015)

--- Who was wholly** dependent on the Government servant / member of the Armed Forces at the time of his death in harness or retirement on medical grounds, as the case may be.

* **Adoption deed should have been completed by govt servant prior to his/her death/retirement on medical ground.**

** Wholly dependent means **without any means of livelihood.**

CRPF	
RANK	VACANCIES
HEAD CONSTABLE (MINISTERIAL)	38

- * Eligible Next of Kin may apply to unit/offices **where government servant last served.**
- * **Applications form should be submitted to unit/offices by 15/10/2021 through speed post/registered post/by hand.**

2. Eligibility Criteria :

1.	Education Qualification	Candidates must have passed Intermediate (10+2) or equivalent examination from a board or university recognized by Central or State Government. Note : Two or Three year Diploma certificate in technical education done after 10th class is not equivalent to intermediate (10+2).
2.	Age	18 to 25 years
2.	Typing Test	English Typing with minimum speed of 35 words per minute on computer. OR Hindi Typing with minimum speed of 30 words per minute on computer. (35 words per minute in English and 30 words per minute in Hindi corresponding to 10500 key depressions per hour in English 9000 key depressions per hour in Hindi with average of 5 key depressions for each word on computer) Note:- Skill Test in Hindi shall be conducted only on “Remington Gail Key layout with MANGAL Font”.

3. Physical Standard Test	<u>HEIGHT</u>		
		Male	Female
	For all candidates except Scheduled Tribes candidates	165 cm	155 cm
	Relaxation : Candidates falling in the categories of Garwalies, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the state of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh and Jammu & Kashmir	162.5 cm	150 cm
	All candidates belonging to the Scheduled Tribes	162.5 cm	150 cm
	<u>CHEST (FOR MALE CANDIDATES ONLY)</u>		
		Unexpanded	Expanded
	All except Scheduled Tribe candidates(Genl/OBC/SC)	• 77 cm	82 Cm
	Scheduled Tribes candidates	• 76 cm	81 cm
	• With minimum 05 Cms expansion		
4. Written Exam	<p>The written examination will be of one paper only carrying 225 marks consisting of following two parts :</p> <p style="text-align: center;"><u>Part-I- 200 Marks</u></p> <p style="text-align: center;">Section-A = Hindi Language or English Language (optional)</p> <p>Note : Candidates will be at the discretion to attempt the language paper consisting of comprehension either in Hindi or English. The exam text will be different for Hindi language and English language.</p> <p style="text-align: center;">Section-B = General Intelligence.</p> <p style="text-align: center;">Section-C = Numerical Aptitude.</p> <p style="text-align: center;">Section-D = Clerical Aptitude.</p> <p style="text-align: center;"><u>Part-II- 25 Marks</u></p> <p>Descriptive paper consisting of two questions i.e. Essay writing of 15 marks which is to be written in about 150 words in Hindi or English and letter writing of 10 marks which is to be written in about 100 words in Hindi or English.</p>		

3. MAXIMUM RELAXATION

Parameter	Height	Chest	Age	Weight
Maximum Relaxation power of DG	7.5 Cm	6 Cm unexpanded and 5 Cm Expanded	(a) Widow-15 years or upto 40 years (b) Male candidate-15 years or upto 40 years.	Maximum possible
Note:-Married son is not eligible for any type of relaxation. He should fulfil all eligibility conditions for recruitment.				

Note:- The candidates should bring all relevant documents in original alongwith photo copy as per prescribed forms attached with this notice. All eligible Next of Kin may apply in plain paper superscripting the name of the post in application alongwith 3 passport size recent photographs.

* Applicants who have already availed one chance for compassionate appointment for the post of HC/Min but declared disqualified are not eligible to apply again for the same post.

SD-22/09/2021
DIG (Recruitment)
CRPF

**PROFORMA FOR EMPLOYMENT OF DEPENDENTS OF GOVERNMENT SERVANTS EXPIRED DURING
SERVICE/DECLARED MISSING /INVALIDATED OUT FROM SERVICE ON INVALIDATION PENSION**

PART – A

1. About the Govt. Servant

- | | | |
|--|---|-------|
| a) F/No. Rank Name | : | _____ |
| b) Unit/Office | : | _____ |
| c) Date of Birth | : | _____ |
| d) Marital Status | : | _____ |
| e) Date of Death/Invalidation | : | _____ |
| f) Whether SC/ST/OBC | : | _____ |
| g) Duration/Length of service rendered | : | _____ |
| h) Whether permanent or temporary | : | _____ |
| i) Next of Kin/Relation | : | _____ |

II. About the applicant

- | | | |
|---|---|-------|
| a) Name | : | _____ |
| b) Relation with Govt. Servant | : | _____ |
| c) Date of Birth | : | _____ |
| d) Educational Qualification | : | _____ |
| e) Marital Status | : | _____ |
| f) Post applied for | : | _____ |
| g) Whether any other family member
appointed on Compassionate grounds: | : | _____ |

III. Financial Status

- | | | |
|---|--------------------------|-------|
| a) Family Pension (EOPF/LPA/FP) | : | _____ |
| b) Terminal Dues Paid by CRPF/ | GPF : | _____ |
| Central/State Govt. | DLI : | _____ |
| | CGEGIS : | _____ |
| | DCRG : | _____ |
| | Leave Encashment : | _____ |
| | Risk Fund : | _____ |
| | CWF : | _____ |
| | Ex-Gratia (Central) : | _____ |
| | Ex-Gratia (Home State) : | _____ |
| | Ex-Gratia (Duty State) : | _____ |
| c) Payment of Insurance (LIC / PLI) | : | _____ |
| d) Insurance amount on PMSP account | : | _____ |
| | Total : | _____ |
| e) Moveable and Immovable Properties and
Annual income earned there from by the
Family. | : | _____ |
| f) Any other property/source of income | : | _____ |

- IV. Brief particulars of liabilities, if any.** :
- _____

- V. Particulars of all dependent family members of the Govt. Servant (if some are earning members, their income and whether such members supporting all dependents of the deceased or living separately).

S/No.	Name	Relation with deceased/ invalided out Govt. servant	D.O.B./ Age	Address	Employed or not if employed particulars of employment and emoluments

VI.

DECLARATION/UNDERTAKING

1. I hereby declare that the above facts given by me are correct and to the best of my knowledge. In case any of the fact mentioned herein found to be incorrect or false, my service may be terminated.

2. I hereby declare that I shall look-after the other dependent family members of the Govt. Servant, against whom I am being employed on compassionate ground, properly. At any stage it is proved that the dependent family members are being neglected by me, I shall be liable to be terminated.

Date : _____

Place : _____

Signature of the Candidate

Name _____

Address _____

Mobile No. _____

Email ID _____

Note – The provision of getting the declaration furnished by the applicant countersigned by two permanent Government employees has been done away vide G.I. Dept of Per. & Trg., O.M. No.F.No.14014/02/2012-Estt (D) dated 7th October, 2014.

PART-B

(TO BE FILLED IN BY OFFICE IN WHICH EMPLOYMENT IS PROPOSED)

1. (a) Name of the candidate for Appointment. _____
- (b) His / Her relationship with the Government Servant. _____
- (c) Age (date of birth), educational qualifications and experience, if any _____
- (d) Post (Group C) which employment is Proposed _____
- (e) Whether there is vacancy in that post within The ceiling of 5% prescribed under the scheme Of compassionate appointment. _____
- (f) Whether the post to be filled is included in The Central Secretariat Clerical Service or not. _____
- (g) Whether the relevant Recruitment Rules provide for direct recruitment. _____
- (h) Whether the candidate fulfils the requirements of the Recruitment Rules for the post. _____
- (i) Apart from waiver of Employment Exchange/ Staff selection Commission procedure what Other relaxation are to be given _____
- (II) Whether the facts mentioned in Part-A have been Verified by the office and if so, indicate the records. _____
- (III) If the Government servant died/retired on medical Grounds more than 5 years back, why the case was not sponsored earlier. _____
- (IV) Recommendation of the GCO/HOO (with his signature and office stamp/seal) _____
- (V) Personal recommendation of the Head of the Department in the Ministry/Department/Office. (with his signature and office stamp/seal) _____

* GCO for attached unit.

** HOO for other offices/unattached unit (RAF/Cobra/Signal/Trg Inst)

DOCUMENTATION REQUIRED TO BE SUBMITTED BY CANDIDATE FOR PROCESSING COMPASSIONATE APPOINTMENT CASES IN RESPECT OF NOK/WHOLLY DEPENDENT MEMBER OF DECEASED/PERSONNEL DIES WHILE IN SERVICE(INCLUDING DEATH BY SUICIDE)/KILLED IN ACTION/MISSING/MEDICALLY BOARDED OUT:-

1. Application form in prescribed performa (i.e. Part-A) should be filled up by candidate while submitting claims to concerned Unit/ Office.
2. Written application for which post the candidate wants to get him enlisted in CRPF on compassionate ground.
3. Undertaking certificate for looking after family members of deceased Govt. Servant after his enlistment in CRPF on Stamp Paper in duplicate.
4. NOC from other eligible dependent family members of deceased Govt Servant in stamp paper.
5. Caste Certificate (for SC/ST/OBC) issued by the competent authority in prescribed format.
6. Three copies of recent photographs (P/P size) duly signed by the candidate on the back side of the photographs.
7. Educational certificates in duplicate.
8. Certificate in support of proof of candidate's date of birth in duplicate.
9. Domicile certificate issued by the competent authority/Tehsildar in duplicate.
10. Movable/Immovable property details/certificate issued by Tehsildar in duplicate.
11. Dependent certificate in respect of applicant as on date of death/invalidation/missing of government servant issued by the competent authority (Revenue Officer/tehsildar) in duplicate.
12. Character certificate in duplicate.
13. Copy of death certificate.
14. Affidavit for marital status of applicant. If married, date of marriage be mentioned.
15. Details of dependent family member (name/age/relation with Govt Servant and occupation/job and their earning, if any).
16. Details of liabilities (education/marriage of children, payment of outstanding loan etc) if any.
17. Whether any member of the family is suffering from serious disease (disabled/cancer/heart disease), if any member suffering for serious disease, copies of medical documents should be inclosed.
18. Reasons of belated request for compassionate appointment if applied after 5 years from the date of death/invalid out of Govt servant and how the family sustained their livelihood.