

**VALLABHBHAI PATEL CHEST INSTITUTE**

UNIVERSITY OF DELHI, DELHI-110 007

Tel.: 011-27402400, 27667102, Fax No. 011-27666549, Website: www.vpci.org.in

Applications are invited for the following regular Non-Teaching posts in the pay scale mentioned below with usual allowances permissible as per the University of Delhi rules. The fee for each application is Rs. 500/- for UR/OBC/EWS candidates. No fee applicable for SC/ST/PwBD/Women candidates.

**DETAILS OF VACANCIES**

S. No.	Name of the Post	No. of Post	Category						Scale of Pay	Age Limit as on last date of submission of application
			UR	SC	ST	OBC	EWS	PwBD		
<b>Ministerial</b>										
1	Section Officer	1	-	-	1	-	-	-	Level-7	35 years
2	Senior Assistant	6	1	-	2	1	-	1 (VI/LV) 1 (HI)	Level-6	30 years
3	Pharmacist	1	1	-	-	-	-	-	Level-5	30 years
4	Assistant	6	3	1	2	-	-	-	Level-4	30 years
5	Steno-grapher	10	4	1	-	3	1	1 (LD)	Level-4	27 years
6	Junior Assistant	13	4	-	2	3	1	1 (VI/LV) 1 (LD) 1 (HI)	Level-2	27 years
7	Driver (Ordinary Grade)	2	1	-	-	1	-	-	Level-2	35 years
<b>Technical</b>										
8	Junior Engineer (Electrical)	1	-	-	-	1	-	-	Level-6	30 years
9	Senior Technical Assistant	4*	2	-	-	-	1	1 (LD)	Level-6	30 years
10	Technical Assistant	8**	7	-	-	-	-	1 (OBD-ID)	Level-5	30 years
11	Laboratory Assistant	1***	1	-	-	-	-	-	Level-4	30 years
12	Laboratory Attendant	8*	4	2	1	1	-	-	Level-1	30 years
<b>Nursing</b>										
13	Nursing Officer	5	1	2	1	1	-	-	Level-7	35 years
<b>Library</b>										
14	Library Attendant	1	-	-	-	1	-	-	Level-1	30 years

\*Animal House (1-UR), Physiology (1-LD), Refrigeration (1-UR), Stores (1-EWS)

\*\*Biochemistry (1-UR), Microbiology (4-UR), Pathology (1-OBD (ID)), Pharmacology (1-UR), Pulmonary Medicine (1-UR)

\*\*\*Pharmacology (1-UR)

\*Animal House (1-UR), Biochemistry (1-UR, 1-SC), Microbiology (1-OBC, UR-1), Pathology (1-UR), Pulmonary Medicine (1-SC, 1-ST)

**Abbreviations:** UR - Unreserved, SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, EWS - Economically Weaker Section, PwBD - Person with Benchmark Disability, LD - Locomotor Disability including Cerebral Palsy (CP), Leprosy Cured (LC), Dwarfism (Dw), Acid Attack Victims (AAV), Muscular Dystrophy (MDy), VI - Visual Impairment, LV - Low vision, HI - Hearing Impairment including Deaf (D) and Hard of Hearing (HH), OBD - Other Benchmark Disabilities, Intellectual Disability (ID)

**Note:**

- Those interested should apply on prescribed application form with a non-refundable fee of Rs. 500/- (No fee in case of SC/ST/PwBD/Women candidates) in the form of Nationalized Bank Demand Draft payable at Delhi & drawn in favour of Director, VPCI, in person/by registered post/by speed post on working days between 10.00 AM to 1.00 PM. The application form & other details of terms and conditions under General Instructions to Applicants can also be downloaded from our website [www.vpci.org.in](http://www.vpci.org.in). The application form be submitted to the Deputy Registrar, V.P. Chest Institute, University of Delhi, North Campus, Delhi-110 007.
- Those applicants who have already applied against the advertisement no. davn 17169/11/0018/2021 published in the Employment News dated 14-20 November, 2020 and subsequent corrigendum no. davn 17169/11/0011/2122 published in the Employment News dated 23-29 October, 2021 need not apply again. Their applications will be considered as per their eligibility mentioned in their applications. However, if they wish to apply for any other post as a fresh applicant other than the one they have previously applied, they may apply afresh.
- The last date of submission of application form duly completed in all respect is 30 days from the date of advertisement in the Employment News. If 30<sup>th</sup> day falls on holiday, the next working day will be last date of submission.
- Reservation and relaxation for SC/ST/OBC/Persons with Disabilities candidates as per rules. The reservation certificate should be in the prescribed format of the Government of India.
- Separate application is required for each post.
- All the above posts carry DA, HRA, TA etc. as admissible under the rules of the University of Delhi / Institute.
- The Institute reserves the right to increase/decrease or not to fill the above posts if the circumstances so warrant.
- Any addendum/dedendum/corrigendum shall be posted on the Institute's website only.

CBC 17169/12/0007/2324

DIRECTOR



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**UNIVERSITY OF DELHI, DELHI-110 007**  
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### I. DETAILS OF VACANCIES

S. No.	Name of the Post	No. of Post	Category						Scale of Pay	Age Limit as on last date of submission of application
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\*\*\*Pharmacology (1-UR)

<sup>e</sup> Animal House (1-UR), Biochemistry (1-UR, 1-SC), Microbiology (1-OBC, UR-1), Pathology (1-UR), Pulmonary Medicine (1-SC, 1-ST)

**Abbreviations:** UR - Unreserved, SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, EWS - Economically Weaker Section, PwBD - Person with Benchmark Disability, LD - Locomotor Disability including Cerebral Palsy (CP), Leprosy Cured (LC), Dwarfism (Dw), Acid Attack Victims (AAV), Muscular Dystrophy (MDy), VI - Visual Impairment, LV - Low vision, HI - Hearing Impairment including Deaf (D) and Hard of Hearing (HH), OBD - Other Benchmark Disabilities, Intellectual Disability (ID)

### Note:

- Those interested should apply on prescribed application form with a non-refundable fee of Rs.500/- (No fee in case of SC/ST/PwBD/Women candidates) in the form of Nationalized Bank Demand Draft payable at Delhi & drawn in favour of 'Director, VPCI', in person/by registered post/by speed post on working days between 10:00 AM to 1:00 PM. The application form & other details of terms and conditions under General Instructions to Applicants can also be downloaded from our website [www.vpci.org.in](http://www.vpci.org.in). The application form be submitted to the Deputy Registrar, V.P. Chest Institute, University of Delhi, North Campus, Delhi-110 007.
- Those applicants who have already applied against the advertisement no.davp17169/11/0018/2021 published in the Employment News dated 14-20 November, 2020 and subsequent corrigendum no.davp17169/11/0011/2122 published in the Employment News dated 23-29 October, 2021 need not apply again. Their applications will be considered as per their eligibility mentioned in their applications. However, if they wish to apply for any other post as a fresh applicant other than the one they have previously applied they may apply afresh.

- c. The last date of submission of application form duly completed in all respect is **30 days** from the date of advertisement in the Employment News. If 30<sup>th</sup> day falls on holiday, the next working day will be last date of submission.
- d. Reservation and relaxation for SC/ST/OBC/Persons with Disabilities candidates as per rules. The reservation certificate should be in the prescribed format of the Government of India.
- e. Separate application is required for each post.
- f. All the above posts carry DA, HRA, TA etc. as admissible under the rules of the University of Delhi /Institute.
- g. The Institute reserves the right to increase/decrease or not to fill the above posts if the circumstances so warrant.
- h. Any addendum/dedendum/corrigendum shall be posted on the Institute's website only.

DIRECTOR





## PART-1

### General Instructions to Applicants

- 1. Those applicants who have already applied against the advertisement no.davp17169/11/0018/2021 published in the Employment News dated 14-20 November, 2020 and subsequent corrigendum no.davp 17169/11/0011/2122 published in the Employment News dated 23-29 October, 2021 need not apply again. Their applications will be considered as per their eligibility mentioned in their applications. However, if they wish to apply for any other post as a fresh applicant other than the one they have previously applied, they may apply afresh.**
- A separate application form has to be submitted for each post. Application form available on the Institute's website i.e. [www.vpci.org.in](http://www.vpci.org.in).
- Before filling up the form, candidates are advised to carefully go through the advertisement available on the Institute website and confirm their eligibility with regard to qualification/experience/age etc., before submitting the application form.
- Consequent upon adoption of self-certification provisions as required by the Govt. of India, the Institute shall process the application entirely on the basis of information/ documents submitted by the candidates. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility and liability shall lie solely with the applicant and the applicant shall be liable for action as per law. Application received without complete information shall be rejected.
- Candidates should possess the prescribed educational qualification and experience before filling the form or as on last date. It is the responsibility of the candidate to assess his/her own eligibility for the post for which he/she is applying in accordance with the advertisement. If it is detected at any time in future (during the process of selection or even after appointment) that the candidate was not eligible as per the prescribed qualification, experience, etc., which could not be detected at the time of selection for whatever reason, his/her candidature/appointment shall be liable to be cancelled/terminated as per rules.
- As per directives of the University of Delhi vide its OM No.Estab.IV/047/2016/01/RR-OM dated 02.12.2016, it has been decided to discontinue interviews for recruitments to all Group 'C', Group 'D' (which are now reclassified at Group 'C') posts and for non-gazetted posts of Group 'B' category and all such equivalent posts in the light of DoPT OM No.39020/01/2013-Estt.(B)-Part dated 29.12.2015.
- All the posts except Nursing Officer will be filled as per the Recruitment Rules of the University of Delhi. The qualifications and other service conditions shall be such as prescribed by the University of Delhi from time to time. The post of Nursing Officer will be filled as per Recruitment Rules of the Institute.
- The upper age limit prescribed for direct recruitment shall be relaxable in case of candidates belonging to the reserved categories in accordance with the instructions received from the Government of India in this regard from time to time as applicable to Central Government establishments.

9. The upper age-limit prescribed for direct recruits shall also be relaxable up to a maximum of five years or the number of years (in completed years) whichever is less provided they have rendered at least three years regular service in organization(s) under Government Departments/Statutory or Autonomous bodies/Universities or their affiliated or constituent colleges/Public Sector Undertakings.
10. The upper age-limit as prescribed for direct recruits shall not be insisted upon in the case of departmental candidates of the University/College(s).

The upper-age limit will also be relaxed to the extent of service rendered by them in respect of persons who are already working on contract/daily wages/ad-hoc basis in the University or its Colleges provided they have put in atleast one year of service.

(The relaxation will be subject to other applicable rules and also production of relevant experience certificate from the University or the Concerned College where the applicant has served.)

11. The applicants should not cross the upper age-limit on the date of advertisement even after relaxation in upper age-limit as per rules.
12. For Direct Recruitment wherever a percentage has been prescribed for the minimum qualifying education qualification in these rules, there will be a relaxation of 5% for the applicants belonging to the various designated reserved categories in accordance with the instructions received from the Government of India/University Grants Commission in this regard from time to time.
13. Residuary matters: In regard to matters not specified or referred to in these Rules, the employees in the posts specified in the Schedule shall be governed by the Act, Statues, Ordinances, Executive Council Decisions/Regulations and other orders issued by the VPCI/Government of India from time to time.
14. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of examination/interview, if not submitted the application earlier. The NOC should also indicate the vigilance clearance from the parent departments.
15. Applications fees and application form(s) are to be submitted as per details given below:
  - Fees Rs.500/- in the form of nationalized bank demand draft payable at Delhi & drawn favour of "Director, VPCI"
  - No fee for SC/ST/PwBD/Women Candidates
  - Fees once paid will not be refunded under any circumstances.
  - Applicants applying for more than one post/department must apply separately and pay fees separately.
16. The reservation for applicants from SC, ST, EWS, OBC (non-creamy layer) and Persons with Benchmark Disability (PwBD) categories will be applicable as per Central Government norms.

Applicants seeking reservation benefits available for SC/ST/OBC/EWS/PwBD categories must submit the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms. The Certificate submitted should be in the format prescribed by the Union Government.

In case the applicant wants to claim benefits under the PwBD category, the applicant's relevant disability should not be less than 40 per cent. Proof to this effect in the form of a valid Disability Certificate must be attached with the application.



Applicants applying for the post(s) reserved for OBC must submit certificate of OBC (non-creamy layer) in the prescribed form issued by Competent Authority. The certificate should be of the current financial year, in accordance with instructions issued by the Union Government in this respect from time to time. Applicants should ascertain that they belong to the reserved categories (caste) enlisted in the Central List for the Other Backward Classes.

17. Applications in prescribed format only will be accepted.
18. Canvassing in any form will be treated as disqualification.
19. Applications which do not meet the criteria given in the advertisement and/or incomplete application are liable to be summarily rejected at any stage.
20. The Institute shall not be responsible for any delay/loss due to postal or technical reasons.
21. Candidates called for written test & skill test shall do so at their own expenses. No TA/DA shall be paid.
22. There will be reservation of 4% for Persons with Disability Candidates.
23. Applications, received after the stipulated time, will not be entertained under any circumstances.
24. The application form with Admit Card duly filled by candidate along with the self-attested copies of all testimonials must reach to the Deputy Registrar, Vallabhbai Patel Chest Institute, University of Delhi within 30 days from the date of publications of the advertisement in the Employment News. If 30<sup>th</sup> day falls on holiday, the next working day will be last of issue/submission.
25. The Institute reserves the right to increase or decrease of posts or not to fill any of the posts mentioned in the advertisement at its discretion without assigning any reason thereof.
26. Any consequential vacancies arising at the time of finalization may also be filled up from the available shortlisted candidates.
27. The Institute will verify the antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/information submitted by the candidate is false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the Institute.
28. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issuance of offer letter, the Institute reserves right to modify/withdraw/cancel any communication made to the applicant.
29. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
30. Any dispute regarding the recruitment will fall under the jurisdiction of Delhi.

DIRECTOR

**PART – II**

**ELIGIBILITY CONDITIONS AS PER UNIVERSITY OF DELHI / UGC RULES AND REGULATIONS**

**Name of the Post:** Section Officer

**Scale of Pay:** Pay Level - 07

**Age Limit for Direct Recruitment:** 35 years

**Educational & other qualifications:**

**Essential:** Graduate from a recognized University.

- Desirable:**
1. Diploma / Certificate of minimum 6 months duration in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent Discipline.
  2. Experience in handling educational administration/General Administration/Purchase/Account & Finance in a University/Research Institution/Government Department/PSU.

**Name of the Post:** Senior Assistant

**Scale of Pay:** Pay Level - 06

**Age Limit for Direct Recruitment:** 30 years

**Educational & other qualifications:**

**Essential:** 1. Graduate or Post-Graduate from a recognized University in any discipline with working knowledge of computers.

**Note:**

1. The incumbent is expected to work under the supervision of Section Officer or Assistant Registrar/Assistant Controller of Examination. He should possess an aptitude for drafting/noting in English and office procedure in a computerized environment and is expected to handle one or more functions related to Educational Administration/Examinations/General Administration/Accounts/House Keeping/Establishment/HR/Legal/Purchase/Accounts & Finance/Project Management/Public Relations.
2. The candidates for Direct Recruitment will be assessed on the basis of Scheme of Examination as prescribed by the University from time to time.
3. All direct recruits are expected to work in a computerized environment and required to qualify a skill test in handling computers within one year from their appointment before completion of probation period.



**Name of the Post:** Pharmacist

**Scale of Pay:** Pay Level - 5

**Age Limit for Direct Recruitment:** 30 years

**Educational & other Qualifications:**

- Essential:**
1. Bachelor's Degree in Pharmacy from a recognized institution.  
OR  
10+2 plus 02 years Diploma in Pharmacy.
  2. Should be registered with State Pharmacy Council.

**Name of the Post:** Assistant

**Scale of Pay:** Pay Level - 04

**Age Limit for Direct Recruitment:** 30 years

**Educational & other qualifications:**

**Essential:** A Graduate from a recognized University in any discipline with good working knowledge of computers.

**Name of the Post:** Stenographer

**Scale of Pay:** Pay Level – 04

**Age Limit for Direct Recruitment:** 27 years

**Educational & other qualifications:**

- Essential:**
1. Passed Sr. Secondary School (10+2) Examination or its equivalent examination.
  2. Shorthand speed of 80 words per minutes and typing speed of 35 words per minute in English
- Or
- Shorthand speed of 60 words per minutes and typing speed of 30 words per minute in Hindi.

- Desirable:**
1. Knowledge of Computers.
  2. Diploma in Computers and/or Office Management and Secretariat Practice.

**NOTE:**

1. All direct recruits should qualify a typing test in computer within one year from their appointment and before completion of their probation period.
2. Based on the requirement of posts, the University shall conduct its own recruitment test or alternatively seek nomination from the Staff Selection Committee for each recruitment year. In case the University seeks nomination from SSC, the same qualification for similar posts prescribed by the Govt. of India shall apply.



**Name of the Post:** Junior Assistant

**Scale of Pay:** Pay Level – 02

**Age Limit for Direct Recruitment:** 27 years

**Educational & other qualifications:**

- Essential:**
1. A Senior Secondary School Certificate (10+2) or its equivalent qualification from a recognized Board / University / Institution.
  2. Having a typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi Typewriting through Computers.

**Name of the Post:** Driver (Ordinary Grade)

**Scale of Pay:** Pay Level – 02

**Age Limit for Direct Recruitment:** 35 years

**Educational & other qualifications:**

- Essential:**
1. A Senior Secondary School Certificate (10+2) or its equivalent qualification from a recognized Board/University/Institution  
OR  
A Graduate from a recognized University.
  2. Possession of a valid driving license of the motor vehicle, knowledge of motor mechanisms (The candidate should be able to remove minor-defects in vehicle).
  3. Experience of driving a motor vehicle for at least 03 years.
- Desirable:** Possessing a valid license from heavy vehicles.

**Name of the Post:** Junior Engineer (Electrical)

**Scale of Pay:** Pay Level - 06

**Age Limit for Direct Recruitment:** 30 years

**Educational Qualifications:**

- Essential:**
1. Degree/Diploma in Electrical Engineering of a recognized University/Institute.
  2. At least two years of experience as Junior Engineer or Works Assistant/Electrician in a University/Research Institution/PSU engaged in construction activities/private organization of repute.

**Desirable:** Degree in relevant branch of Engineering.



**Name of the Post:** Senior Technical Assistant

**Scale of Pay:** Pay Level – 06

**Age Limit for Direct Recruitment:** 30 years

**Educational Qualifications:**

**Essential:** A Postgraduate degree/B.E./B.Tech in the relevant subject.

OR

A Bachelor degree in the relevant subject with 02 years of experience as Technical Assistant or Scientific Assistant or in an equivalent position in laboratory of a University or a College/R&D Institution under State/Central Government.

OR

3 years Diploma in relevant subject with 05 years' experience in laboratory of a University or a College / R&D Institution under State/Central Government.

























































































