

**ADVERTISEMENT**

In exercise of powers conferred by The Assam Direct Recruitment Commission for Analogous Posts in Class-III and Class-IV Act, 2021 and the Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules 2022, online applications are invited from intending eligible applicants, who are citizens of India having registration number in the employment exchange of the State of Assam, for filling up 5000 tentative vacant posts of Class-IV under different departments / establishments in Government of Assam in Pay Bands and Grade Pay as per ROP, 2017 along-with other allowances as admissible.

**2. Educational Qualification and vacancy for Class-IV Posts**

Sl. No.	Minimum Qualification	Tentative Vacancies	Maximum Qualification
1	HSLC (Class Ten) or equivalent examination passed	1060	HSSLC (Class-12) or equivalent examination passed
2	HSLC (Class Ten) or equivalent examination passed along with ITI pass certificate in the trade of wireman/electrician/fitter/welder/machinist/Electronics Mechanic from Govt. of Assam approved Institute.	1990	
3	Read up to Class-VIII	1950	

The maximum eligibility qualification for all Class-IV posts shall be HSSLC (Class-12) or equivalent examination passed and those who have educational qualification higher than this maximum eligibility educational qualification on the date of application shall not be eligible to apply for any of the posts or category of posts mentioned above.

3. The present number of vacancies are tentative and details of the vacancies including Pay band and Grade Pay will be published at least one week ahead of conduct of examination along with information on open and reserved positions, strictly as per prevailing Government Laws/ rules / norms.

4. **Age** : The applicant shall not be less than 18 years or more than 40 years of age as on 01-01-2023. The upper age limit is relaxable only as stipulated below:

- 5 years for SC/ST candidates.
- 3 years for OBC/MOBC candidates.
- 2 years for Ex-Servicemen.
- 10 years for Persons with Disabilities candidates.

The age limit of the candidates will be calculated on the basis of the School/Matriculation/HSLC Admit Card/Certificate issued by a recognized Board/Council/Schools / or other Government document, as applicable and notified.

**5. Documents to be uploaded:**

- Recent Passport Size Photograph.
- Scanned signature of the Candidate.

**6. Application Fee:**

- There will be no application fee for all the categories of candidates.
- Candidates are not required to pay any application fee for submission of their online applications.

**7. Application submission procedure:**

- Candidates are required to apply in prescribed form through **www.assam.gov.in** or **www.sebaonline.org** only.
- Application shall be received only in online mode from 10th November 2023 till 29th December 2023.
- Instructions for filling up prescribed application form will be available in the official website – **www.sebaonline.org**.
- Candidates must fill up all the fields in the online application which are marked mandatory.
- Candidates should be cautious while submitting the application form. Once the online application is submitted, there will be no scope for editing / correction / resubmission.
- After submitting the application form, the candidate will get a unique number against their application; this unique number shall be used for all future references.
- The Commission will not be responsible for any lapse in submission of online application due to technical problems or otherwise.
- The Admit Card for attending the examination will be available for download from the website **www.sebaonline.org**.
- The date for the same shall be notified and published for information of all.

**8. Selection Procedure:**

- There shall be two parts of selection process – Written test and Interview.
- The scheme of examination shall be strictly as per the “Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules, 2022” as amended from time to time. Further, this scheme will be published at least one week before the conduct of written test.
- The selected candidate will have to bring all the original testimonials i.e. Certificate of proof of age, Caste Certificate (in case of reserved category candidates), Educational Qualification Certificates, Disability Certificate (in case of PWBD candidates) and Declaration in Form – “A” under Rule 5(1) of the Assam Public Services (Application of Small Family Norms in Direct Recruitment), Rules, 2019 for verification at the time to be notified later on, amongst others. An undertaking with regard to fulfillment of all eligibility criteria has to be uploaded in the portal. The Discharge certificate will be required in case of Ex-serviceman.

**9. Other Conditions:**

- Those candidates who are already in Government service should produce NOC (No Objection Certificate) from the respective HoDs (Head of Departments) at the time of the interview.
- Canvassing directly or indirectly shall disqualify a candidate.
- No TA-DA will be admissible for attending the written test / interview.
- The preparation of merit list and the appointment shall be made strictly in adherence to the relevant provisions of the “Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules, 2022”.
- In case of contradiction between averments in this advertisement and The Assam Direct Recruitment Commission for Analogous Posts in Class-III and Class-IV Act, 2021 and the Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules, 2022, the later shall prevail over.
- The Commission reserves the right to cancel / amend the entire / part of the process of recruitment at any time, without assigning any reason thereof. However, communication to the effect shall be made, in public domain/ related website regarding the same.

**Sd/- Secretary,**  
**State Level Recruitment Commission for Class-IV Posts,**  
**Assam Administrative Staff College, Jawahar Nagar,**  
**Khanapara, Guwahati-22.**

**ADVERTISEMENT**

In exercise of powers conferred by "The Assam Direct Recruitment Commission for Analogous Posts in Class-III and Class-IV Act, 2021", online applications are invited from intending and eligible candidates who are citizens of India having registration number in Employment Exchange in the State of Assam for filling up of **7,600** nos. of vacant Class-III posts (tentative) under different establishments/departments of the Government of Assam.

There will be reservation of posts for various categories as per existing Government Rules. The details of vacancies including particulars of Pay Band and Grade Pay, etc. shall be published ahead of conduct of Examination along with details of reservations.

**1. Educational Qualifications required for various Class-III posts are as follows.-**

Sl No.	CATEGORY OF WRITTEN EXAMINATION	MINIMUM QUALIFICATION REQUIRED	TENTATIVE VACANCIES
1	Category I Bachelor Degree Level	Bachelor's Degree	4,055
		Bachelor's Degree with Computer Certificate/Diploma of minimum 6(six) months duration from a recognized Institute	
		Bachelor's Degree with Computer Certificate/Diploma of minimum 6(six) months duration and Stenography Certificate from recognized Institute	
		Bachelor's Degree in Library Science with Computer Certificate/Diploma of minimum 6(six) months duration from a recognized Institute.	
2	Category II HSSLC Level	HSSLC or equivalent Examination passed	3,127
		HSSLC (Science) Examination passed	
3	Category III HSLC Level	HSLC or equivalent Examination passed with valid LMV Driving Licence	418

The vacancies mentioned above are tentative and final position of vacancies and reservation of posts shall be published in due course of time and before written examination.

Commission reserves the right to change any condition of recruitment mentioned in this advertisement.

Further, Commission reserves the right to cancel/amend the whole or part of the process of recruitment at any time without assigning any reason thereof. However, communication in this regard will be placed in public domain.

2. **Age** : The candidate should not be less than 18 years and more than 40 years of age as on 01.01.2023. The upper age limit is relaxable as follows:

- 5 years for SC/ST candidates.
- 3 years for OBC/MOBC candidates.
- 2 years for Ex-Servicemen.
- 10 years for PwBD candidates.

The age of the candidates will be calculated on the basis of the Matriculation/ HSLC Admit Card/HSLC Passed Certificate issued by a recognised Board/ Council. No other document shall be accepted in lieu thereof for this purpose.

**3. Documents to be uploaded:**

- Recent Passport size Photograph.
- Scanned signature of the Candidate.

**4. Application Fee\*:**

- There will be no application fee for all the categories of candidates.
- Candidates are not required to pay any application fee for submission of their online applications.

**5. Application Procedure:**

CANDIDATES ARE REQUIRED TO APPLY IN PRESCRIBED FORM THROUGH ONLINE MODE ONLY. NO OTHER MODE FOR SUBMISSION OF APPLICATION IS ALLOWED.

- Instructions for filling up prescribed online form shall be available in website **www.sebaonline.org** as well as in the official Assam Government website i.e. **https://assam.gov.in/** from 10th November, 2023.
- The applications shall be received from 10th November, 2023 onwards upto 29th December, 2023.
- Candidates should fill up all the fields in the online application which are marked as mandatory.
- Candidates should be cautious while submitting the online application form. Once the online application is submitted there will be no scope for editing / correction / resubmission.
- After submitting the online application form the candidate will get a unique number against their submitted application and will utilize the unique number for all future references.
- Candidates may also note that for any lapse in submission of online application due to technical problem, the Commission will not be responsible.
- The Admit Cards for attending the examination will be available for download from the official website of the SEBA. Date and time for the same shall be notified later.

**6. Selection Procedure:**

The Selection Criteria and the mode of examination for the different categories of posts shall be communicated in due course of time. However, after written examination, the shortlisted candidates will have to appear for skill test viz. Computer/Stenography/Driving Skill tests etc.

The shortlisted candidates will have to bring all the original testimonials i.e. Age proof Certificate, Caste Certificate (in case of reserved category candidates), Educational Qualification Certificates, Computer Proficiency Certificate (as applicable), Disability Certificate (in case of PwBD candidates) and Declaration in Form-"A" under Rule 5(I) of the Assam Public Services (Application of Small Family Norms in Direct Recruitment) Rules, 2019 as available in the website for verification at the time to be notified later on.

**7. Other Conditions:**

- Those candidates who are already in Government service should produce NOC (No Objection Certificate) from the respective HoDs (Heads of Departments) at the time of the Skill test/Document Verification.
- Canvassing directly or indirectly shall disqualify a candidate.
- No TA/DA will be admissible for attending the written test/ Skill test.
- There will be no preference for place of posting. However, the Government may take into consideration nearest proximity of the permanent address, need of the department/any other requirements in public interest.
- The selection of candidates shall be on the basis of merit in order of higher Grade Pay taking into consideration reservations as applicable.
- Selected candidates within a particular grade pay shall be allotted departments by draw of lots by the Commission.
- The Commission reserves the right to cancel the candidature of any candidate as and when any ineligibility condition is detected. If any information declared by the candidate is found to be false at any stage, the candidate will be penalized as per prevailing law/rules.
- The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

Sd/- Secretary

State Level Recruitment Commission for Class-III Posts  
Assam Administrative Staff College,  
Jawaharnagar, Khanapara, Guwahati-22