



कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय  
Headquarters'  
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002  
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No: A-12(11)14/2023-E.I.

Dated:13-10-2023

## MEMORANDUM

**Sub.: Amendments in the Recruitment Regulations for the posts of Multi-tasking Staff, Lower Division Clerk, Upper Division Clerk/ Upper Division Clerk Cashier, Head Clerk/ Assistant and Social Security Officer/ Manager Grade II/ Superintendent in the Employees' State Insurance Corporation.**

In compliance of Department of Personnel & Training, Government of India OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, it is informed to all concerned that there is a proposal for amendments in the Recruitment Regulations for the posts of Multi-tasking Staff, Lower Division Clerk, Upper Division Clerk/ Upper Division Clerk Cashier, Head Clerk/ Assistant and Social Security Officer/ Manager Grade II/ Superintendent in the Employees' State Insurance Corporation.

Proposed drafts of Recruitment Regulations (**ANNEXURE-I-A** to **ANNEXURE-I-E**) of the posts are put up herewith on the official website of ESI Corporation i.e. [www.esic.gov.in](http://www.esic.gov.in) for seeking comments of all the stakeholders. Copies of the existing recruitment regulations of the posts are also annexed at (**ANNEXURE-II-A** to **ANNEXURE-II-E**) respectively.

Comments, if any, may be sent to the following address or at email i.e. [edpc-e1hq@esic.nic.in](mailto:edpc-e1hq@esic.nic.in) within 30 days of the issue of this Memorandum: -

“ Nishant Kumar,  
Deputy Director,  
DPC Cell,  
Employees' State Insurance Corporation,  
Panchdeep Bhawan, CIG Road,  
New Delhi-110002.”

Signed by Nishant Kumar  
Date: 13-10-2023 15:32:27  
Reason: Approved

Encl:- (46)

(Nishant Kumar)  
Deputy Director

Copy to:

Website Content Manager, ESI Corporation for uploading the Memorandum on official website of ESIC.

**(To be published in the Gazette of India, Part III, Section 4)**

**EMPLOYEES' STATE INSURANCE CORPORATION**

**NOTIFICATION**

New Delhi, the \_\_\_\_\_, 2023.

No. A-12(11)14/2023-E.I.— In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation Multi-Tasking Staff Recruitment Regulations, 2020 except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the post of Multi-Tasking Staff in the Employees' State Insurance Corporation, namely:-

1. Short title and commencement. — (1) These regulations may be called the Employees' State Insurance Corporation, Multi -Tasking Staff, Recruitment Regulations, 2023.  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Number of posts, classification and level in the pay matrix.— The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. The method of recruitment, age limit, qualifications, etc.— The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.
4. Disqualification.— No person, —
  - (a) who has entered into or contracted a marriage with a person having spouse living; or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person,shall be eligible for appointment to the said post:

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

5. Power to relax.— Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient so to do, he may after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.
6. Savings.— Nothing in these regulations shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled castes, the Scheduled Tribes, the Other Backward Classes, the Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard.

**SCHEDULE**

Name of the post.	Number of Post.	Classification	Level in the Pay Matrix	Whether selection post or non-selection post.	Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Multi-Tasking Staff	3341* (2023) *Subject to variation dependent on workload.	Not applicable.	Level 1 (Rs. 18,000-56,900/-) in the pay matrix	Not applicable.	Between 18 and 25 years.  Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul and Spiti District and Pangi Sub Division of Chamba district of Himachal Pradesh, and the union territories of Ladakh, Andaman and Nicobar Islands or Lakshadweep).  In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date up to which the Employment Exchange is asked to submit the names.	Matriculation or equivalent pass from recognized Board.

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable.	Two years.  Note: There shall be mandatory induction training for direct recruits as prescribed by the Employees' State Insurance Corporation as part of successful completion of probation.	Direct recruitment.	Not applicable.	Departmental Confirmation Committee (for considering confirmation) consisting of:  (1) Regional Director or Director, Headquarters, Employees' State Insurance Corporation - Chairman  (2) Deputy Director Employees' State Insurance Corporation - Member  (3) An officer from Employees' Provident Fund Organisation not below Level-10 of the Pay Matrix.  - Member	Not applicable.

**(DR RAJENDRA KUMAR)**  
**DIRECTOR GENERAL**

**(To be published in the Gazette of India, Part III, Section 4)**

**EMPLOYEES' STATE INSURANCE CORPORATION**

**NOTIFICATION**

New Delhi, the \_\_\_\_\_, 2023.

No. A-12(11)14/2023-E.I.— In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation, Lower Division Clerk (Group 'C' Post) Recruitment Regulations, 2020 except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the post of Lower Division Clerk in the Employees' State Insurance Corporation, namely:-

1. Short title and commencement.— (1) These regulations may be called the Employees' State Insurance Corporation Lower Division Clerk, Recruitment Regulations, 2023.  
  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Number of posts, classification and level in pay matrix.— The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. The method of recruitment, age-limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.
4. Disqualification.— No person, —
  - (a) who has entered into or contracted a marriage with a person having spouse living; or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

5. Power to relax.— Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient to do so, he may after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.
6. Savings.— Nothing in these regulations shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled castes, the Scheduled Tribes, the Other Backward Classes, the Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard.

**SCHEDULE**

Name of post.	Number of post.	Classification	Level in the pay Matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Lower Division Clerk	1923* (2023) * Subject to variation dependent on workload.	Not applicable.	Level-2 (Rs. 19,900-63,200) in the pay matrix.	Non-Selection.

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
Not applicable.	Not applicable.	Not applicable.	Not applicable.	1. 75% by promotion. 2. 25% by Limited Departmental Competitive Examination.

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Multi-tasking Staff possessing minimum qualification of Matriculation or equivalent and rendered not less than three years regular service in the Multi-Tasking Staff cadre in Level-1 (Rs. 18,000-56,900) in the pay matrix are eligible for consideration for promotion on the basis of seniority-cum-fitness.</p> <p>Note 1: Promotion shall be subject to completion of mandatory training program for promotion to the post of Lower Division Clerk as prescribed by the Employees' State Insurance</p>	<p>Departmental Promotion Committee (for considering promotion) consisting of:</p> <p>1 Regional Director or Director, Headquarters, Employees' State Insurance Corporation - Chairman</p> <p>2. Deputy Director, Employees' State Insurance Corporation -Member</p>	Not applicable.

<p>Corporation from time to time.</p> <p>Provided that those persons who have not completed mandatory training for promotion before the date of meeting of Departmental Promotion Committee will also be considered subject to the condition that such persons shall complete the required training within one year of the date of meeting of Departmental Promotion Committee.</p> <p>Note 2: Those persons who are due to retire within two years will be exempted from completion of such training for promotion.</p> <p>Note 3: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Limited Departmental Competitive Examination:</p> <p>Employees in Level-1 (Rs. 18,000 - 56,900) in the pay matrix possessing minimum educational qualification of Higher Secondary Pass (12th standard) from recognised Board or equivalent who have rendered not less than three years' service in the cadre on regular basis shall be eligible to appear for the Limited Departmental Competitive Examination.</p> <p>Provided that those persons who are promoted after qualifying Limited Departmental Competitive Examination shall be required to complete the training within one year of the date of promotion.</p>	<p>3. An officer from Employees' Provident Fund Organisation not below the level 10 of the pay matrix.</p> <p>- Member</p>	
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**(DR RAJENDRA KUMAR)**  
**DIRECTOR GENERAL**

**(To be published in the Gazette of India Part III, Section 4 )**

**EMPLOYEES' STATE INSURANCE CORPORATION**

**NOTIFICATION**

New Delhi, the \_\_\_\_\_, 2023.

No. A-12(11)14/2023-E.I.— In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of said section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation (Upper Division Clerk or Upper Division Clerk Cashier) and Stenographer (Group 'C' posts) Recruitment Regulations, 2021, in so far as they relate to the post of Upper Division Clerk or Upper Division Clerk Cashier, except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the post of Upper Division Clerk or Upper Division Clerk Cashier in the Employees' State Insurance Corporation, namely:-

1. Short title and commencement.— (1) These regulations may be called the Employees' State Insurance Corporation (Upper Division Clerk or Upper Division Clerk Cashier) Recruitment Regulations, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in pay matrix. — The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. The Method of recruitment, age-limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. — No person, —

(a) who has entered into or contracted a marriage with a person having spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post :

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

5. Power to relax. — Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient to do so, he may, after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.

6. Savings.— Nothing in these regulations shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard.



### SCHEDULE

Name of post.	Number of post.	Classification	Level in the pay matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
1. Upper Division Clerk/ Upper Division Clerk Cashier	6435* (2023) *Subject to variation dependent on work load.	Not applicable.	Level-4 (Rs. 25,500-81,100) in the pay matrix	Non-Selection

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
Between 18 years and 27 years.  (Relaxable for employees of the Employees' State Insurance Corporation and the Central Government up to 40 years in accordance with the instructions or orders issued by the Central Government).  The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union territory of Ladhakh, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Union territories of Andaman and Nicobar Islands or Lakshadweep.)	Essential:  1. Bachelor's Degree of a recognised University or Institute.  2. Working knowledge of computer including use of Office suites and databases.	Not applicable.	Two years for direct recruits.  Note: There shall be mandatory induction training for direct recruits as prescribed by Employees' State Insurance Corporation as part of successful completion of probation.	1. 75% by direct recruitment by written examination.  2. 15% by promotion on the basis of seniority cum fitness.  3. 10% by Limited Departmental Competitive Examination.

In case of recruitment by promotion/ deputation/ absorption, grades from which promotion /deputation / absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to
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		be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Lower Division Clerk in Level-2 (Rs. 19,900-63,200) in the pay matrix with eight years regular service in the grade on regular basis.</p> <p>Promotion shall be subject to completion of mandatory training program for promotion to the post of Upper Division Clerk/Upper Division Clerk Cashier as prescribed by the Employees' State Insurance Corporation from time to time.</p> <p>Provided that those persons who have not completed mandatory training for promotion before the date of meeting of Departmental Promotion Committee will also be considered subject to the condition that such persons shall complete the required training within one year of the date of meeting of Departmental Promotion Committee.</p> <p>Note 1: Those persons who are due to retire within two years shall be exempted from completion of such training for promotion.</p> <p>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their senior would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Limited Departmental Competitive Examination:</b></p> <p>Lower Division Clerk in Level-2 (Rs. 19,900-63,200) in the pay matrix with five years' service in the grade on regular basis shall be eligible for appearing for Limited Departmental Competitive Examination.</p> <p>Provided further that the persons who are promoted on the basis of Limited Departmental Competitive Examination shall be required to complete the training within one year of the date of promotion.</p>	<p>Departmental Promotion Committee (for considering promotion) consisting of:</p> <ol style="list-style-type: none"> <li>1 Regional Director or Director, Headquarters, Employees' State Insurance Corporation - Chairman</li> <li>2. Deputy Director, Employees' State Insurance Corporation -Member</li> <li>3. An officer from Employees' Provident Fund Organisation not below the level 10 of the pay matrix. - Member</li> </ol> <p>Departmental Confirmation Committee for considering confirmation (in case of direct recruits) consisting of:</p> <ol style="list-style-type: none"> <li>1 Regional Director or Director, Headquarters, Employees' State Insurance Corporation - Chairman</li> <li>2. Deputy Director, Employees' State Insurance Corporation -Member</li> <li>3. An officer from Employees' Provident Fund Organisation not below the level 10 of the pay matrix. - Member</li> </ol>	<p>Not applicable.</p>

**(DR RAJENDRA KUMAR)**  
**DIRECTOR GENERAL**

**(To be published in the Gazette of India, Part III, Section 4)**

**EMPLOYEES' STATE INSURANCE CORPORATION**

**NOTIFICATION**

New Delhi, the \_\_\_\_\_, 2023.

No. A-12(11)14/2023-E.I.— In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation (Head Clerk/ Assistant) Recruitment Regulations, 1997 except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the post of Head Clerk/ Assistant in the Employees' State Insurance Corporation, namely:-

1. Short title and commencement.— (1) These regulations may be called the Employees' State Insurance Corporation (Head Clerk/ Assistant) Recruitment Regulations, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in pay matrix.— The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. The method of recruitment, age limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. — No person, —

(a) who has entered into or contracted a marriage with a person having spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

5. Power to relax.— Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient to do so, he may, after taking prior approval of the Central Government and in consultation with the Union Public Service Commission, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.

6. Savings.— Nothing in these regulations shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard.

### SCHEDULE

Name of post.	Number of post.	Classification	Level in the pay matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Head Clerk/ Assistant	3415* (2023) *Subject to variation dependent on work load.	Not applicable.	Level-6 (Rs. 35,400-1,12,400) in the pay matrix.	Selection

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Two years.	(1) 75% by Promotion on the basis of Seniority Subject to Rejection of Unfit.  (2) 25% by Promotion on Merit on the basis of Departmental Competitive Examination confined to UDCs with 3 years of Regular Service.

In case of recruitment by promotion/ deputation/ absorption, grades from which promotion /deputation / absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Upper Division Clerk/Upper Division Clerk Cashier with ten years of regular service in Level -4 (Rs. 25500-81100) in the pay matrix.</p> <p>Note 1: Upper Division Clerk/Upper Division Clerk Cashier in Level -4 (Rs. 25500-81100) in the pay matrix who have completed three years' of regular service as on the date of notification of these recruitment regulations, shall continue to be considered for promotion to the post of Head Clerk/Assistant.</p> <p>Note 2: Promotion shall be subject to completion of mandatory training program for promotion to the post of Head Clerk/Assistant as prescribed by the Employees' State Insurance Corporation from time to time.</p>	<p>Departmental Promotion Committee (for considering promotion):</p> <ol style="list-style-type: none"> <li>1. Regional Director or Director, Hqrs, Employees' State Insurance Corporation - Chairman</li> <li>2. Deputy Director, Employees' State Insurance Corporation -Member</li> <li>3. An officer from Employees' Provident</li> </ol>	<p>Consultation with Union Public Service Commission is not necessary.</p>

<p>Provided that those persons who have not completed mandatory training for promotion before the date of meeting of Departmental Promotion Committee will also be considered subject to the condition that such persons shall complete the required training within one year of the date of meeting of Departmental Promotion Committee.</p> <p>Note 3: Those officers who are due to retire within two years shall be exempted from completion of such training for promotion.</p> <p>Note 4: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Limited Departmental Competitive Examination:</p> <p>Upper Division Clerk/Upper Division Clerk Cashier with six years regular service in Level 4 (Rs. 25,500-81,100) in the pay matrix shall be eligible for appearing for Limited Departmental Competitive Examination.</p> <p>Note 1: Upper Division Clerk/Upper Division Clerk Cashier in Level -4 in the pay matrix (Rs. 25500-81100) who have completed three years' of regular service as on the date of notification of these recruitment regulations, shall continue to be eligible to appear in the Limited Departmental Competitive Examination.</p> <p>Provided that those persons who are promoted after qualifying Limited Departmental Competitive Examination shall be required to complete the training within one year of the date of promotion.</p>	<p>Fund Organisation not below Level-10 of Pay Matrix.</p> <p>- Member</p>	
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**(DR RAJENDRA KUMAR)**  
**DIRECTOR GENERAL**

**(To be published in the Gazette of India, Part III, Section 4)**

**EMPLOYEES' STATE INSURANCE CORPORATION**

**NOTIFICATION**

New Delhi, the \_\_\_\_\_, 2023.

No. A-12(11)14/2023-E.I.— In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation (Insurance Inspector/Manager Grade II/Superintendent) Recruitment Regulations, 2007 except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the posts of Social Security Officer/ Manager Grade II/ Superintendent in the Employees' State Insurance Corporation, namely:-

1. Short title and commencement.— (1) These regulations may be called the Employees' State Insurance Corporation Social Security Officer/ Manager Grade II/ Superintendent Recruitment Regulations, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in pay matrix.— The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. The method of recruitment, age limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. — No person, —

(a) who has entered into or contracted a marriage with a person having spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

5. Power to relax.— Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient to do so, he may, after taking prior approval of the Central Government and in consultation with the Union Public Service Commission, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.

6. Savings.— Nothing in these regulations shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard.

### SCHEDULE

Name of post.	Number of post.	Classification	Level in the pay matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Social Security Officer/Manager Grade II/Superintendent	2596* (2023) *Subject to variation dependent on work load	Not applicable.	Level 7 (Rs. 44,900-1,42,400) in the pay matrix.	Selection

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
<p>Not exceeding 30 years.</p> <p>(Relaxable for Central Government employees and employees of Employees' State Insurance Corporation upto 5 years in accordance with the instructions or orders issued by the Central Government).</p> <p>Note: The crucial date for determining the age- limit shall be as advertised by the Union Public Service Commission.</p>	<p>Essential:</p> <p>1. Bachelor's degree of a recognized University or Institute.</p> <p>2. Working knowledge of Computer including use of office suites and databases.</p> <p>Note 1: Qualification is relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission, for</p>	Not applicable	<p>Two years for direct recruits.</p> <p>Note: There shall be mandatory induction training for direct recruits as prescribed by Employees' State Insurance Corporation as part of successful completion of probation.</p>	<p>(a) 75% by Promotion.</p> <p>(b)25% by direct recruitment through a competitive examination.</p>

	<p>reasons to be recorded in writing in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribe, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>			
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In case of recruitment by promotion/ deputation/ absorption, grades from which promotion /deputation / absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Head Clerks or Assistants with 5 years of regular service in Level 6 (Rs. 35,400-1,12,400) in the pay matrix.</p> <p>Note 1: Head Clerk/Assistant in Level 6 (Rs. 35,400-1,12,400) of the pay matrix who have completed three years' of regular service as on the date of notification of these recruitment regulations, shall continue to be considered for promotion to the post of Social Security Officer/Manager Grade II/Superintendent.</p> <p>Note 2: Promotion shall be subject to completion of mandatory training program for promotion to the post of Social Security Officer/Manager Grade II/Superintendent as prescribed by the Employees' State Insurance Corporation from time to time.</p> <p>Provided that those persons who have not completed mandatory training for promotion before the date of meeting of Departmental Promotion Committee will also be considered subject to the condition that such persons shall complete the required training within one year of</p>	<p>Departmental Promotion Committee (for considering promotion) consisting of:</p> <ol style="list-style-type: none"> <li>1. Chairman/Member, Union Public Service Commission – Chairman</li> <li>2. Insurance Commissioner (Revenue), Employees' State Insurance Corporation – Member</li> <li>3. Insurance Commissioner (Personnel and Administration), Employees' State Insurance Corporation – Member</li> </ol> <p>Departmental Confirmation Committee (for considering confirmation) consisting of:</p> <ol style="list-style-type: none"> <li>1. Director General, Employees' State Insurance Corporation – Member</li> <li>2. Insurance Commissioner (Revenue), Employees' State Insurance Corporation</li> </ol>	<p>Consultation with Union Public Service Commission is necessary on each occasion.</p>



<p>the date of meeting of Departmental Promotion Committee.</p> <p>Note 3: Those officers who are due to retire within two years shall be exempted from completion of such training for promotion.</p> <p>Note 4: Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p>	<p style="text-align: right;">– Member</p> <p>3. Insurance Commissioner (Personnel and Administration), Employees’ State Insurance Corporation</p> <p style="text-align: right;">– Member</p>	
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**(DR RAJENDRA KUMAR)**  
**DIRECTOR GENERAL**



Annexure-II-A

# भारत का राजपत्र The Gazette of India

सी.जी.-डी.एल.-सा.-05122020-223512

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साप्ताहिक/WEEKLY

प्राधिकार से प्रकाशित

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सं. 49] नई दिल्ली, शनिवार, दिसम्बर 5—दिसम्बर 11, 2020 (अग्रहायण 14, 1942)

No. 49] NEW DELHI, SATURDAY, DECEMBER 5—DECEMBER 11, 2020 (AGRAHAYANA 14, 1942)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके=  
(Separate paging is given to this Part in order that it may be filed as a separate compilation)=

## भाग III—खण्ड 4

## [PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि अधिसूचनाएं, आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]  
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by Statutory Bodies]

श्रम और रोजगार मंत्रालय  
(कर्मचारी राज्य बीमा निगम)

नई दिल्ली, दिनांक 19 अक्टूबर 2020

सं. ए-12/11/1/भ.वि.-न.सि./2017-चि.-VI—कर्मचारी राज्य बीमा अधिनियम, 1948 (1948 का 34) की धारा 97 की उप-धारा (2) के खण्ड (XXI) और उप-धारा (2क) के साथ पठित उक्त धारा की उप-धारा (1) और धारा 17 की उप-धारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए तथा कर्मचारी राज्य बीमा निगम (नर्सिंग संवर्गों/पदों), भर्ती विनियमों, 2010 के अधिक्रमण में, ऐसे अधिक्रमण से पहले की गई अथवा किए जाने से छूट गई बातों के अलावा, जहां तक कि वे स्टाफ नर्स, नर्सिंग सिस्टर तथा सहायक नर्सिंग अधीक्षक पदों से संबंध रखते हैं, कर्मचारी राज्य बीमा निगम, केंद्रीय सरकार के अनुमोदन से एतद्वारा कर्मचारी राज्य बीमा निगम में नर्सिंग अधिकारी, वरिष्ठ नर्सिंग अधिकारी (पूर्व में क्रमशः स्टाफ नर्स तथा नर्सिंग सिस्टर) तथा सहायक नर्सिंग अधीक्षक पद पर भर्ती की पद्धति को विनियमित करने हेतु निम्नलिखित विनियम बनाता हूँ नामतः :—

1. संक्षिप्त नाम और प्रारम्भ— (1) ये विनियम कर्मचारी राज्य बीमा निगम (नर्सिंग अधिकारी, वरिष्ठ नर्सिंग अधिकारी तथा सहायक नर्सिंग अधीक्षक), भर्ती विनियम, 2020 कहे जाएंगे।  
(2) ये शासकीय राजपत्र में इनके प्रकाशन की तारीख से लागू होंगे।
2. राष्ट्रीयता—नियुक्ति के लिए अभ्यर्थी को होना चाहिए:—  
(क) भारत का नागरिक; अथवा  
(ख) वह व्यक्तियों की ऐसी श्रेणियों से संबंध रखता/रखती हो जो इस संबंध में भारत सरकार के कार्मिक, लोक शिकायत और पेंशन मंत्रालय के कार्मिक एवं प्रशिक्षण विभाग द्वारा समय-समय पर अधिसूचित की गई हों।

not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul & Spiti district and Pangi Sub Division of Chamba District of Himachal Pradesh, and the union territories of Ladakh, Andaman and Nicobar Islands or Lakshadweep.)	authority in case of candidates otherwise well qualified.  Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.			
(11)	(12)	(13)		
Absorption: By absorption on the result of test in driving designed to adjudge suitability for the post with reference to standard of competence considered essential in driving of Staff Car from amongst the regular Group 'C' employees in the Employees' State Insurance Corporation in level 1 in pay matrix (Rs. 18,000-56,900) who possess the qualifications in column (7).	Group 'C' Departmental Confirmation Committee (for considering confirmation consisting of :- 1. Regional Director or Director, Headquarters, Employees' State Insurance Corporation - Chairman 2. Deputy Director, Employees' State Insurance Corporation - Member 3. An Officer of appropriate rank from Employees' Provident Fund Organisation. - Member	Not applicable.		

ANURADHA PRASAD  
Director General

No. A-12(11)10/2015-Estt. I.— In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation Multi-tasking Staff Recruitment Regulations, 2011 except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the posts of Multi-Tasking Staff in the Employees' State Insurance Corporation, namely:—

1. Short title and commencement.— (1) These regulations may be called the Employees' State Insurance Corporation, Multi -Tasking Staff Recruitment Regulations, 2020.  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Nationality.— A candidate for appointment must be :—
  - (a) a Citizen of India; or
  - (b) he/she must belong to such categories of persons as may from time to time, be notified in this behalf by the Central Government in the Department of Personnel and Training in the Ministry of Personnel, Public Grievances and Pensions.
3. Number of posts, classification and level in the pay matrix.— The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
4. The method of recruitment, age limit, qualifications, etc.— The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.
5. Physical fitness. — (1) A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the discharge of his duties as an officer/employee in the service.

(2) A candidate who after such physical examination as the Director General may prescribe is found not to satisfy the requirement of clause (1) of this regulation will not be appointed.

Note: The standard of physical fitness and the competent medical authorities to examine and declare a candidate physically fit for appointment, will be the same as for corresponding appointment under the Central Government.

6. Disqualification. — No person, —

- (a) who has entered into or contracted a marriage with a person having spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

7. Power to relax.— Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient so to do, he may after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.
8. Savings.— Nothing in these regulations shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard.

#### SCHEDULE

Name of the post.	Number of Post.	Classification	Level in the Pay Matrix	Whether selection post or non-selection post.	Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
ulti-Tasking Staff	3142 * (2020) *(subject to variation dependent on work load)	Group 'C', Non-Gazetted, Non-Ministerial.	Level 1 in the pay matrix (Rs. 18000-56,900)	Not applicable.	Between 18 and 25 years.  Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul and Spiti District and Pangi Sub Division of Chamba district of Himachal Pradesh, and the union	Matriculation or equivalent pass from recognised Board.

					territories of Ladakh, Andaman and Nicobar Islands or Lakshadweep). In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date up to which the Employment Exchange is asked to submit the names.	
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Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable.	Two years.	Direct recruitment.	Not applicable.	Group 'C', Departmental Confirmation Committee (for considering confirmation) consisting of: 1. Regional Director or Director, Headquarters, Employees' State Insurance Corporation - Chairman 2. Deputy Director (Administration) or Deputy Director (Medical) or Deputy Director (General), Employees' State Insurance Corporation - Member 3. Assistant Provident Fund Commissioner, Employees' Provident Fund Organisation. - Member	Not applicable.

ANURADHA PRASAD  
Director General



# भारत का राजपत्र The Gazette of India

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PUBLISHED BY AUTHORITY

सं. 10] नई दिल्ली, शनिवार, मार्च 6—मार्च 12, 2021 (फाल्गुन 15, 1942)

No. 10] NEW DELHI, SATURDAY, MARCH 6—MARCH 12, 2021 (PHALGUNA 15, 1942)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।

(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि अधिसूचनाएं, आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]

[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by Statutory Bodies]

श्रम और रोजगार मंत्रालय

(कर्मचारी राज्य बीमा निगम)

नई दिल्ली, दिनांक 29 जनवरी 2021

सं. ए-12/11/14/आरआर-एमआरटी/2017/चि.-VI—कर्मचारी राज्य बीमा अधिनियम, 1948 (1948 का 34) की धारा 97 की उप-धारा (2) के खण्ड (xxi) और उप-धारा (2क) के साथ पठित उक्त धारा की उप-धारा (1) और धारा 17 की उप-धारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए तथा कर्मचारी राज्य बीमा निगम (परा-चिकित्सा पद) भर्ती विनियम, 2010 के अधिक्रमण में, ऐसे अधिक्रमण से पहले की गई अथवा किए जाने से छूट गई बातों के अलावा, जहां तक कि वे चिकित्सा अभिलेख तकनीशियन (कनिष्ठ) और चिकित्सा अभिलेख तकनीशियन (वरिष्ठ) पद से संबंध रखते हैं में, कर्मचारी राज्य बीमा निगम, एतद्वारा कर्मचारी राज्य बीमा निगम में चिकित्सा अभिलेख सहायक और चिकित्सा अभिलेख तकनीशियन के पद पर भर्ती की पद्धति को विनियमित करने हेतु निम्नलिखित विनियम बनाता है, नामतः-

1. संक्षिप्त नाम और प्रारम्भ—(1) ये विनियम कर्मचारी राज्य बीमा निगम, चिकित्सा अभिलेख सहायक और चिकित्सा अभिलेख तकनीशियन भर्ती विनियम, 2020 कहे जाएंगे।

(2) ये शासकीय राजपत्र में इनके प्रकाशन की तारीख से लागू होंगे।

No. A-12(11)1/2020-Estt. I.—In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948), the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations further to amend the Employees' State Insurance Corporation, Senior Translator Recruitment Regulations, 2019 (hereinafter referred to as the said Regulations), namely:-

1. (1) These regulations may be called the Employees' State Insurance Corporation, Senior Translation Officer Recruitment (Amendment) Regulations, 2021.
- (2) They shall come into force on the date of their publication in the Official Gazette.
2. In the said regulations, for the words "Senior Translator" wherever they occur, the words "Senior Translation Officer" shall be substituted.

Note:- The principal regulations were published vide notification number A-12(11)1/2005-Estt. I dated the 14th July, 2019 in the Gazette of India, Part III Section 4.

ANURADHA PRASAD  
Director General

—————  
The 12th February 2021

CORRIGENDUM

No. A-12(11)10/2015-Estt. I.— In the Notification No. A-12(11)10/2015-Estt. I. dated 10th November, 2020 regarding Recruitment Regulations for the post of Multi-Tasking Staff, published in the Gazette of India (No. 49), Part III, Section 4 dated 5.12.2020, on page No. 355, the following shall be read/substituted:

For the word "ulti-Tasking" appearing in the first line under column (1) of the Schedule, the word "Multi-Tasking" shall be read.

ANURADHA PRASAD  
Director General



Annexure-II-B

# भारत का राजपत्र The Gazette of India

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साप्ताहिक/WEEKLY

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PUBLISHED BY AUTHORITY

सं. 41] नई दिल्ली, शनिवार, अक्टूबर 10—अक्टूबर 16, 2020 (आश्विन 18, 1942)

No. 41] NEW DELHI, SATURDAY, OCTOBER 10—OCTOBER 16, 2020 (ASVINA 18, 1942)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके=  
(Separate paging is given to this Part in order that it may be filed as a separate compilation)=

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि अधिसूचनाएं, आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]  
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by  
Statutory Bodies]

कर्मचारी राज्य बीमा निगम

नई दिल्ली, दिनांक 10 जुलाई 2020

सं. ए-12(11)10/2015-स्था.1—कर्मचारी राज्य बीमा अधिनियम, 1948 (1948 का 34) की धारा 97 की उप-धारा (2) के खण्ड (xxi) तथा उप-धारा (2क) के साथ पठित उक्त धारा की उप-धारा (1) तथा धारा 17 की उप-धारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए कर्मचारी राज्य बीमा निगम, केंद्र सरकार के अनुमोदन तथा संघ लोक सेवा आयोग के परामर्श से एतद्वारा कर्मचारी राज्य बीमा निगम में स्टाफ कार चालक (विशेष ग्रेड) के पदों पर भर्ती की पद्धति को विनियमित करने हेतु निम्नलिखित विनियम बनाता है, अर्थात् :-

- संक्षिप्त नाम और प्रारंभ.—(1) ये विनियम कर्मचारी राज्य बीमा निगम, स्टाफ कार चालक (विशेष ग्रेड) भर्ती विनियम, 2020 कहे जाएंगे।
- (2) ये शासकीय राजपत्र में इनके प्रकाशन की तारीख से लागू होंगे।
- पदों की संख्या, वर्गीकरण और वेतन मैट्रिक्स में लेवल.—उक्त पद की संख्या, उसका वर्गीकरण तथा उनसे संबद्ध वेतन मैट्रिक्स में लेवल, इन विनियमों के साथ संलग्न अनुसूची के कॉलम (2) से (4) में यथाविनिर्दिष्ट होंगे।
- भर्ती की पद्धति, आयु सीमा, अर्हताएं आदि.—भर्ती की पद्धति, आयु सीमा, अर्हताएं और उनसे संबंधित अन्य मामले उक्त अनुसूची के कॉलम (5) से (13) में यथाविनिर्दिष्ट होंगे।
- निरहता.—ऐसा कोई व्यक्ति,—
  - जिसने ऐसे व्यक्ति से विवाह किया है या विवाह करने का करार किया है जिसका विवाहिती जीवित है, अथवा
  - जिसने अपने विवाहिती के जीवित रहते हुए किसी व्यक्ति से विवाह किया है अथवा विवाह करने का करार किया है,



In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion:</p> <p>Staff Car Driver Grade-I in Level 5 (Rs. 29,200—92,300) in Pay Matrix with three years of regular service in the grade.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of —</p> <ol style="list-style-type: none"> <li>1. Chairman or Member, Union Public Service Commission — Chairman</li> <li>2. Insurance Commissioner (Revenue), Employees' State Insurance Corporation — Member</li> <li>3. Insurance Commissioner (Personnel and Administration), Employees' State Insurance Corporation — Member.</li> </ol> <p>Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of —</p> <ol style="list-style-type: none"> <li>1. Director General, Employees' State Insurance Corporation - Chairman</li> <li>2. Insurance Commissioner (Revenue), Employees' State Insurance Corporation — Member</li> <li>3. Insurance Commissioner (Personnel and Administration), Employees' State Insurance Corporation. — Member.</li> </ol>	<p>Consultation with Union Public Service Commission necessary.</p>

ANURADHA PRASAD  
Director General

The 17th September 2020

No. A-12(11)10/2015-Estt. I.—In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation (Lower Division Clerk, Adrema Operator, Telephone Operator and Computer) Recruitment Regulations, 2011, except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the post of Lower Division Clerk in the Employees' State Insurance Corporation, namely:—

1. Short title and commencement.— (1) These regulations may be called the Employees' State Insurance Corporation, Lower Division Clerk (Group 'C' Post) Recruitment Regulations, 2020.  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Number of post, classification and level in pay matrix.— The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. Method of recruitment, age-limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.
4. Disqualification.— No person, —  
(a) who has entered into or contracted a marriage with a person having spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

5. Power to relax.— Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient so to do, he may after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings.— Nothing in these regulations shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard:—

#### SCHEDULE

Name of post.	Number of post.	Classification.	Level in pay matrix.	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Lower Division Clerk.	1888* (2020) * Subject to variation dependent on work load.	Group 'C', Non-Gazetted, Ministerial.	Level-2 in the pay matrix (Rs. 19,900-63,200).	Non-selection.

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
Not applicable.	Not applicable.	Not applicable.	Not applicable.	1. 75 per cent by promotion. 2. 25 per cent by Limited Departmental Competitive Examination.

In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
Promotion: (i) Multi-tasking Staff possessing minimum qualification of Matriculation or equivalent and rendered not less than three years regular service in the Multi-tasking Staff cadre in level-1 in the pay matrix (Rs. 18,000-56,900) are eligible for consideration for promotion on the basis of seniority-cum-fitness.	Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:—  1. Regional Director or Additional Commissioner or Director, Headquarters,	Not applicable.

<p>(ii) Promotion shall be subject to completion of training for promotion to the post of Lower Division Clerk as devised by the Employees' State Insurance Corporation.</p> <p>(iii) Those persons who are due to retire within two years will be exempted from completion of such training for promotion:</p> <p>Provided that those persons who have not completed training for promotion before the date of meeting of Departmental Promotion Committee will also be considered subject to the condition that the required training will be completed within one year of the date of meeting of Departmental Promotion Committee.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p>Limited Departmental Competitive Examination: Group 'C' Staff in level-1 in the pay matrix (Rs. 18,000-56,900) possessing minimum educational qualification of Higher Secondary (12th standard) pass from recognised Board or equivalent who have rendered not less than three years' service in the cadre on regular basis shall be eligible to appear for the Limited Departmental Competitive Examination.</p>	<p>Employees' State Insurance Corporation. — Chairman;</p> <p>2. Deputy Director, Employees' State Insurance Corporation — Member;</p> <p>3. An Officer of appropriate rank from Employees' Provident Fund Organisation — Member.</p>	
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ANURADHA PRASAD  
Director General



# भारत का राजपत्र The Gazette of India

सी.जी.-डी.एल.-सा.-17042021-226686  
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साप्ताहिक/WEEKLY

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सं. 16] नई दिल्ली, शनिवार, अप्रैल 17—अप्रैल 23, 2021 (चैत्र 27, 1943)

No. 16] NEW DELHI, SATURDAY, APRIL 17—APRIL 23, 2021 (CHAITRA 27, 1943)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।  
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि अधिसूचनाएं, आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]

[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by Statutory Bodies]

कर्मचारी राज्य बीमा निगम

नई दिल्ली, दिनांक 30 मार्च 2021

शुद्धि पत्र

सं. ए-12(11)10/2015-स्था.-1—भारत के राजपत्र, साप्ताहिक, भाग-III, खण्ड 4 (संख्या 41) दिनांक 10 अक्टूबर, 2020 में प्रकाशित अवर श्रेणी लिपिक के पद के लिए भर्ती विनियम के बारे में अधिसूचना संख्या: ए-12 (11)10/2015 दिनांक 17 सितम्बर, 2020 में पृष्ठ संख्या 308 में निम्नलिखित को पढ़ा/प्रतिस्थापित किया जाएगा :—

- (क) अनुसूची के कॉलम (10) में प्रथम पंक्ति में "75 प्रतिशत" के स्थान पर "1. 75 प्रतिशत" पढ़ा जाएगा ।
- (ख) अनुसूची के कॉलम (10) में द्वितीय पंक्ति में "25 प्रतिशत" के स्थान पर "2. 25 प्रतिशत" पढ़ा जाएगा ।
- (ग) अनुसूची के कॉलम (12) में प्रथम पंक्ति के शब्द "समूह" के स्थान पर "समूह" पढ़ा जाएगा ।
- (घ) अनुसूची के कॉलम (12) में चौथी पंक्ति के शब्द "का" के स्थान पर "या निदेशक," पढ़ा जाएगा ।

अनुराधा प्रसाद  
महानिदेशक

## EMPLOYEES' STATE INSURANCE CORPORATION

New Delhi, the 30th March 2021

## CORRIGENDUM

No. A-12(11)10/2015-Estt. I.—In the Notification No. A- 12(11)10/2015-Estt. I dated 17th September, 2020 regarding Recruitment Regulations for the post of Lower Division Clerk, published in the Gazette of India (No. 41), Part III, Section 4 dated 10.10.2020, the following shall be read/substituted :—

On page No. 310

- (1) For the word “InsuranceCorporation” appearing in the first line of the Regulation 1, the words “Insurance Corporation” shall be read.
- (2) For the word “andlevel” appearing in the first line of the Regulation 2, the words “and level” shall be read.
- (3) For the word “tothese” appearing in the second line of the Regulation 2, the words “to these” shall be read.

On page No. 311

- (1) For the word “non-selectionpost” appearing in the second line of the heading of column (5) of the Schedule, the words “non-selection post” shall be read.

ANURADHA PRASAD  
Director General



# भारत का राजपत्र The Gazette of India

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No. 9] NEW DELHI, SATURDAY, FEBRUARY 27—MARCH 5, 2021(PHALGUNA 8, 1942)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।  
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि अधिसूचनाएं, आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]

[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by Statutory Bodies]

कर्मचारी राज्य बीमा निगम

नई दिल्ली, दिनांक 10 फरवरी 2021

सं. ए-12(11)10/2019-स्था. I—कर्मचारी राज्य बीमा अधिनियम, 1948 (1948 का 34) की धारा 97 की उप धारा (2) के खंड (xxi) तथा उप धारा (2क) के साथ पठित उक्त धारा की उप धारा (1) और धारा 17 की उप धारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए तथा कर्मचारी राज्य बीमा निगम (आशुलिपिक) भर्ती विनियम, 2006 तथा कर्मचारी राज्य बीमा निगम (प्रवर श्रेणी लिपिक अथवा प्रवर श्रेणी लिपिक—रोकड़िया) भर्ती विनियम, 2011 के अधिक्रमण में, ऐसे अधिक्रमण से पहले की गई अथवा किए जाने से छूट गई बातों के अलावा, कर्मचारी राज्य बीमा निगम एतद्वारा, केन्द्रीय सरकार के अनुमोदन से, कर्मचारी राज्य बीमा निगम में समूह 'ग' के कुछ पदों की भर्ती की पद्धति को विनियमित करने हेतु निम्नलिखित विनियम बनाता है, अर्थात् :-

- संक्षिप्त नाम और प्रारम्भ.—(1) ये विनियम कर्मचारी राज्य बीमा निगम (प्रवर श्रेणी लिपिक या प्रवर श्रेणी लिपिक रोकड़िया) तथा आशुलिपिक (समूह 'ग' पद) भर्ती विनियम, 2021 कहे जायेंगे।  
(2) ये शासकीय राजपत्र में इनके प्रकाशन की तिथि से लागू होंगे।
- राष्ट्रीयता.— अभ्यर्थी को नियुक्ति के लिए होना चाहिए :-  
(क) भारत का नागरिक; अथवा  
(ख) वह व्यक्तियों की ऐसी श्रेणियों से संबंध रखता/रखती हो जो इस संबंध में केन्द्रीय सरकार के कार्मिक, लोक शिकायत और पेंशन मंत्रालय के कार्मिक एवं प्रशिक्षण विभाग द्वारा समय-समय पर अधिसूचित की गई हों।

3. पदों की संख्या, वर्गीकरण तथा वेतन मैट्रिक्स में लेवल.—पदों की संख्या, उनका वर्गीकरण और उनसे संबद्ध वेतन मैट्रिक्स में लेवल इन विनियमों के साथ संलग्न अनुसूची के कॉलम (2) से (4) में यथा विनिर्दिष्ट होंगे।
4. भर्ती की पद्धति, आयु-सीमा, अर्हताएं आदि.— भर्ती की पद्धति, आयु-सीमा, अर्हताएं और उनसे संबंधित अन्य मामले उक्त अनुसूची के कॉलम (5) से (13) में यथा विनिर्दिष्ट होंगे।
5. शारीरिक स्वस्थता.—
  - (1) अभ्यर्थी का अच्छा मानसिक एवं शारीरिक स्वास्थ्य हो तथा वह किसी भी ऐसे शारीरिक विकार से मुक्त हो जिससे सेवा में एक अधिकारी/कर्मचारी के रूप में अपने कर्तव्यों के निर्वहन में किसी भी प्रकार की बाधा उत्पन्न होने की आशंका हो।
  - (2) अभ्यर्थी जो महानिदेशक द्वारा निर्धारित इस प्रकार की शारीरिक जांच के पश्चात् इस विनियम के खंड (1) की अपेक्षा को संतोषजनक रूप से पूर्ण नहीं करता पाया जाता है, तो वह नियुक्त नहीं किया जाएगा।

टिप्पणी : शारीरिक स्वस्थता तथा अभ्यर्थी की जांच कर उसे नियुक्त हेतु शारीरिक रूप से स्वस्थ घोषित करने के लिए सक्षम चिकित्सा प्राधिकारियों हेतु मानदंड केंद्रीय सरकार के अधीन तदनुसूची नियुक्त के समान ही होगा।
6. निरर्हता.—ऐसा कोई व्यक्ति—
  - (क) जिसने ऐसे व्यक्ति से विवाह किया है या विवाह करने का करार किया है जिसका विवाहिती जीवित है; अथवा
  - (ख) जिसने अपने विवाहिती के जीवित रहते हुए किसी व्यक्ति से विवाह किया है या विवाह करने का करार किया है, उक्त पद पर नियुक्त का पात्र नहीं होगा।

परन्तु यदि महानिदेशक, कर्मचारी राज्य बीमा निगम इस बात से संतुष्ट हैं कि ऐसा विवाह ऐसे व्यक्ति और विवाह के अन्य पक्षकार पर लागू स्वीय विधि के अन्तर्गत अनुमेय है और ऐसा करने के अन्य आधार हैं तो वे किसी व्यक्ति को इस विनियम के प्रचालन से छूट दे सकते हैं।
7. शिथिल करने की शक्ति.—जहाँ कर्मचारी राज्य बीमा निगम के महानिदेशक की राय में ऐसा करना आवश्यक अथवा समीचीन है तो वे तत्संबंधी कारणों को लेखबद्ध करके केन्द्रीय सरकार का पूर्व अनुमोदन लेकर, आदेश द्वारा, किसी श्रेणी अथवा वर्ग के व्यक्तियों के संबंध में इन विनियमों के किसी भी उपबंध में आदेश द्वारा शिथिलता दे सकते हैं।
8. व्यावृत्ति.—इन विनियमों की कोई बात आरक्षण, आयु सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी जिनका केन्द्रीय सरकार द्वारा इस संबंध में समय-समय पर जारी किए गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, अन्य पिछड़ा वर्गों, भूतपूर्व सैनिकों तथा अन्य विशिष्ट वर्गों के व्यक्तियों के लिए उपबंध करना अपेक्षित है।

## अनुसूची

पद का नाम	पद की संख्या	वर्गीकरण	वेतन मैट्रिक्स में लेवल	क्या चयन पद है अथवा गैर चयन पद
(1)	(2)	(3)	(4)	(5)
1. प्रवर श्रेणी लिपिक/प्रवर श्रेणी लिपिक रोकड़िया	6306*(2021) *कार्यभार के आधार पर परिवर्तन के अधीन।	समूह 'ग', अराजपत्रित, लिपिकवर्गीय	लेवल-4 (₹.25,500-81,100)	गैर चयन

(6)	(7)	(8)	(9)	(10)
सीधी भर्ती वालों के लिए आयु-सीमा	सीधी भर्ती वालों के लिए अपेक्षित शैक्षिक और अन्य अर्हताएं	क्या सीधी भर्ती वालों के लिए निर्धारित आयु और शैक्षिक अर्हताएं पदोन्नत होने वालों के मामले में भी लागू होंगी	परिवीक्षा की अवधि, यदि कोई है	भर्ती की पद्धति - सीधी भर्ती द्वारा अथवा पदोन्नति द्वारा अथवा प्रतिनियुक्ति अथवा आमेलन द्वारा और विभिन्न पद्धतियों द्वारा भरे जाने वाली रिक्तियों की प्रतिशतता
18 वर्ष से 27 वर्ष के बीच (समय-समय पर केन्द्रीय सरकार द्वारा जारी अनुदेशों या	अनिवार्य : (1) किसी मान्यताप्राप्त विश्वविद्यालय की डिग्री या समकक्ष (2) ऑफिस सुइट्स	लागू नहीं	सीधी भर्ती वालों के लिए दो वर्ष। पदोन्नत होने वालों के लिए 'शून्य'	(1) 75 प्रतिशत लिखित परीक्षा के माध्यम से सीधी भर्ती द्वारा। (2) 15 प्रतिशत वरिष्ठता-सह-उपयुक्तता के आधार पर पदोन्नति द्वारा।

<p>आदेशों के अनुसार कर्मचारी राज्य बीमा निगम के कर्मचारियों तथा सरकारी कर्मचारियों के लिए 40 वर्ष तक शिथिलनीय) आयु सीमा निर्धारित करने के लिए निर्णायक तिथि भारत में अभ्यर्थियों से आवेदन प्राप्त की अंतिम तिथि होगी (न कि असम, मेघालय, अरुणाचल प्रदेश, मिजोरम, मणिपुर, नागालैंड, त्रिपुरा, सिक्किम, संघ राज्य-क्षेत्र लद्दाख, हिमाचल प्रदेश के लाहौल एवं स्पीति जिले तथा चम्बा जिले के पांगी उप खंड, अंडमान एवं निकोबार द्वीप समूह अथवा लक्षद्वीप के संघ राज्य-क्षेत्र के अभ्यर्थियों के लिए निर्धारित अंतिम तिथि।)</p>	<p>एवं डेटाबेस के प्रयोग सहित कम्प्यूटर का कार्यसाधक ज्ञान।</p>			<p>(3) 10 प्रतिशत सीमित विभागीय प्रतियोगी परीक्षा द्वारा।</p>
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<p>पदोन्नति/प्रतिनियुक्ति/आमेलन द्वारा भर्ती के मामले में वे ग्रेड जिनसे पदोन्नति/प्रतिनियुक्ति/आमेलन किया जाना है।</p>	<p>यदि विभागीय पदोन्नति समिति है तो उसकी संरचना क्या है</p>	<p>परिस्थितियाँ जिनमें भर्ती करते समय संघ लोक सेवा आयोग से परामर्श किया जाना है।</p>
<p>(11)</p>	<p>(12)</p>	<p>(13)</p>
<p>पदोन्नति: वेतन मैट्रिक्स के लेवल-2 (रु.19,900-63,200) में नियमित आधार पर ग्रेड में आठ वर्ष की नियमित सेवा के साथ अवर श्रेणी लिपिक या एड्डीमा ऑपरेटर या टेलीफोन ऑपरेटर या कंप्यूटर। पदोन्नति कर्मचारी राज्य बीमा निगम द्वारा प्रवर श्रेणी लिपिक या प्रवर श्रेणी लिपिक रोकड़िया के पद पर पदोन्नति के लिए तैयार प्रशिक्षण को पूरा करने के शर्ताधीन होगी। दो वर्ष के भीतर सेवानिवृत्त होने वाले व्यक्तियों को इस प्रशिक्षण को पूरा करने से छूट होगी। परंतु जिन व्यक्तियों ने विभागीय पदोन्नति समिति की बैठक की तिथि से पहले पदोन्नति के लिए प्रशिक्षण पूरा नहीं किया है, उन पर भी इस शर्त के अधीन विचार किया जाएगा कि विभागीय पदोन्नति समिति की बैठक की तिथि के एक वर्ष के भीतर अपेक्षित प्रशिक्षण पूरा कर लिया जाएगा।</p>	<p>समूह 'ग' विभागीय पदोन्नति समिति (पदोन्नति पर विचारार्थ) में होंगे :-</p> <ol style="list-style-type: none"> <li>1. क्षेत्रीय निदेशक/अपर आयुक्त/निदेशक, मुख्यालय, कर्मचारी राज्य बीमा निगम - अध्यक्ष</li> <li>2. उप निदेशक, कर्मचारी राज्य बीमा निगम - सदस्य</li> <li>3. कर्मचारी भविष्य निधि संगठन से उपयुक्त पद का एक अधिकारी - सदस्य</li> </ol> <p>स्थायीकरण के विचारार्थ समूह 'ग' विभागीय स्थायीकरण समिति (सीधी भर्ती वालों के लिए) में होंगे :-</p> <ol style="list-style-type: none"> <li>1. क्षेत्रीय निदेशक/अपर आयुक्त/निदेशक, मुख्यालय, कर्मचारी राज्य बीमा निगम - अध्यक्ष</li> </ol>	<p>लागू नहीं</p>



<p>नोट 1 : परिशोधित भर्ती विनियमों की अधिसूचना की तिथि को नियमित आधार पर वेतन मैट्रिक्स के लेवल-2 (रु.19,900-63,200) में अवर श्रेणी लिपिक या एड्डीमा ऑपरेटर या टेलीफोन ऑपरेटर या कंप्यूटर का पद धारित कार्मिकों की पदोन्नति हेतु विचार करने के लिए पात्रता सेवा अवर श्रेणी लिपिक या एड्डीमा ऑपरेटर या टेलीफोन ऑपरेटर या कंप्यूटर के ग्रेड में पांच वर्ष की नियमित सेवा होगी।</p> <p>नोट 2 : जहां पदोन्नति के लिए अपनी अर्हक या पात्रता सेवा पूरी करने वाले कनिष्ठों पर विचार किया जा रहा है, वहां उनके वरिष्ठों की पदोन्नति पर भी विचार किया जाएगा बशर्ते वे अपेक्षित अर्हक/पात्रता सेवा में ऐसी अर्हक/पात्रता सेवा के आधे से अधिक अथवा दो वर्ष, जो भी कम हो, से कम न हो, तथा उन्होंने ऐसी अर्हक अथवा पात्रता सेवा पहले ही पूरी कर लेने वाले अपने कनिष्ठों के साथ, अगले उच्चतर ग्रेड में पदोन्नति के लिए अपनी परिवीक्षा अवधि सफलतापूर्वक पूरी कर ली हो।</p> <p>सीमित विभागीय प्रतियोगी परीक्षा: ग्रेड में नियमित आधार पर पांच वर्ष की नियमित सेवा के साथ वेतन मैट्रिक्स के लेवल-2 (रु. 19,900-63,200) में अवर श्रेणी लिपिक या एड्डीमा ऑपरेटर या टेलीफोन ऑपरेटर या कंप्यूटर सीमित विभागीय प्रतियोगी परीक्षा में शामिल होने के पात्र होंगे।</p>	<p>2. उप निदेशक, कर्मचारी राज्य बीमा निगम — सदस्य</p> <p>3. कर्मचारी भविष्य निधि संगठन से उपयुक्त पद का एक अधिकारी — सदस्य</p>	
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(1)	(2)	(3)	(4)	(5)
2. आशुलिपिक	246*(2021) *कार्यभार के आधार पर परिवर्तन के अधीन।	समूह 'ग', अराजपत्रित, लिपिकवर्गीय	लेवल-4 (25,500-81,100 रुपये)	लागू नहीं

(6)	(7)	(8)	(9)
<p>18 वर्ष से 27 वर्ष के बीच (समय-समय पर केन्द्र सरकार द्वारा जारी अनुदेशों या आदेशों के अनुसार कर्मचारी राज्य बीमा निगम के कर्मचारियों तथा सरकारी कर्मचारियों के लिए 40 वर्ष तक शिथिलनीय।)</p> <p>टिप्पणी : आयु सीमा निर्धारित करने के लिए निर्णायक तिथि भारत में अभ्यर्थियों से आवेदन प्राप्त की अंतिम तिथि होगी (न कि असम, मेघालय, अरुणाचल प्रदेश, मिजोरम, मणिपुर, नागालैंड, त्रिपुरा, सिक्किम, संघ राज्य-क्षेत्र लद्दाख, हिमाचल प्रदेश के लाहौल एवं स्पीति जिले तथा चम्बा जिले के पांगी उप खंड, अंडमान एवं निकोबार द्वीप समूह अथवा लक्षद्वीप के संघ राज्य-क्षेत्र के अभ्यर्थियों के लिए निर्धारित अंतिम तिथि।)</p>	<p>(i) किसी मान्यताप्राप्त बोर्ड या विश्वविद्यालय से 12वीं कक्षा उत्तीर्ण अथवा समकक्ष।</p> <p>(ii) कौशल परीक्षा प्रतिमानक : श्रुतलेख : 80 शब्द प्रति मिनट की गति से 10 मिनट प्रतिलेखन : 50 मिनट (अंग्रेजी) 65 मिनट (हिंदी) (केवल कंप्यूटर पर)</p>	लागू नहीं	दो वर्ष

(10)	(11)	(12)	(13)
सीधी भर्ती द्वारा टिप्पणी : पदधारियों द्वारा एक वर्ष अथवा अधिक की अवधि के लिए प्रतिनियुक्ति पर बाहर होने अथवा लंबी बीमारी अथवा अध्ययनार्थ छुट्टी अथवा अन्य परिस्थितियों के कारण उत्पन्न रिक्तियां केंद्रीय सरकार के अधिकारियों से	लागू नहीं	समूह 'ग' विभागीय स्थायीकरण समिति (स्थायीकरण के विचारार्थ) का गठन : 1. क्षेत्रीय निदेशक/निदेशक, (मुख्यालय), कर्मचारी राज्य बीमा निगम —अध्यक्ष 2. संयुक्त निदेशक/उप निदेशक(वित्त), कर्मचारी राज्य बीमा निगम —सदस्य	लागू नहीं

प्रतिनियुक्ति आधार पर भरी जाएंगी। (i) नियमित आधार पर सादृश पदधारी; तथा (ii) कॉलम (7) के अंतर्गत सीधी भर्ती वालों के लिए निर्धारित शैक्षिक अर्हता धारक।		3. कर्मचारी भविष्य निधि संगठन से उपयुक्त पद का एक अधिकारी —सदस्य	
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अनुराधा प्रसाद  
महानिदेशक

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## EMPLOYEES' STATE INSURANCE CORPORATION

New Delhi, the 10th February 2021

No. A-12(11)10/2019-Estt. I.—In exercise of the powers conferred by sub-section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of said section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation (Stenographer) Recruitment Regulations, 2006 and the Employees' State Insurance Corporation (Upper Division Clerk or Upper Division Clerk-Cashier) Recruitment Regulations, 2011 except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to certain Group 'C' posts in the Employees' State Insurance Corporation, namely:—

1. Short title and commencement.—(1) These regulations may be called the Employees' State Insurance Corporation (Upper Division Clerk or Upper Division Clerk Cashier) and Stenographer (Group 'C' posts) Recruitment Regulations, 2021.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Nationality.— A candidate for appointment must be :—

(a) a Citizen of India; or

(b) he/she must belong to such categories of persons as may from time to time, be notified in this behalf by the Central Government in the Department of Personnel and Training in the Ministry of Personnel, Public Grievances and Pensions.

3. Number of posts, classification and level in pay matrix.— The number of posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

4. The Method of recruitment, age-limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

5. Physical fitness. —

(1) A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the discharge of his duties as an officer/employee in the service.

(2) A candidate who after such physical examination as the Director General may prescribe is found not to satisfy the requirement of clause (1) of this regulation will not be appointed.

Note: The standard of physical fitness and the competent medical authorities to examine and declare a candidate physically fit for appointment, will be the same as for corresponding appointment under the Central Government.

6. Disqualification. — No person, —

(a) who has entered into or contracted a marriage with a person having spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post :

Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulation.

7. Power to relax. — Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient to do so, he may, after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.

8. Savings.— Nothing in these regulations shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time, in this regard.

## SCHEDULE

Name of post.	Number of post.	Classification	Level in the pay matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
1. Upper Division Clerk/ Upper Division Clerk Cashier	6306* (2021) *Subject to variation dependent on work load.	Group 'C', Non-Gazetted, Ministerial.	Level-4 (Rs. 25,500-81,100)	Non-Selection

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
<p>Between 18 years and 27 years. (Relaxable for employees of the Employees' State Insurance Corporation and the Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government).</p> <p>The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union territory of Ladakh, Lahaul &amp; Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Union territories of Andaman and Nicobar Islands or Lakshadweep.)</p>	<p>Essential:</p> <ol style="list-style-type: none"> <li>1. Degree of a recognised University or equivalent.</li> <li>2. Working knowledge of computer including use of Office suites and databases.</li> </ol>	Not applicable.	Two years for direct recruitment. 'Nil' for promotees.	<ol style="list-style-type: none"> <li>1. 75% by direct recruitment by written examination.</li> <li>2. 15% by promotion on the basis of seniority cum fitness.</li> <li>3. 10% by Limited Departmental Competitive Examination.</li> </ol>

In case of recruitment by promotion/ deputation/ absorption, grades from which promotion /deputation / absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(11)	(12)	(13)
<p>Promotion:</p> <p>Lower Division Clerk or Adrema Operator or Telephone Operator or Computer in Level-2 (Rs. 19,900-63,200) in the pay matrix with eight years regular service in the grade on regular basis.</p> <p>Promotion shall be subject to completion of training for promotion to the post of Upper Division Clerk or Upper Division Clerk Cashier as devised by the Employees' State Insurance Corporation.</p> <p>Those persons who are due to retire within two years will be exempted from completion of such training.</p> <p>Provided that those persons who have not completed training for promotion before the date of meeting of Departmental Promotion Committee will also be considered subject to condition that the required training will be completed within one year of the date of meeting of Departmental Promotion Committee.</p> <p>Note 1: The eligibility service for consideration for promotion of</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:</p> <ol style="list-style-type: none"> <li>1. Regional Director/Additional Commissioner/Director, Hqrs, Employees' State Insurance Corporation - Chairman</li> <li>2. Deputy Director, Employees' State Insurance Corporation -Member</li> <li>3. An Officer of appropriate</li> </ol>	Not applicable

<p>the officials holding the post of Lower Division Clerk or Adrema Operator or Telephone Operator or Computer in Level-2 (Rs. 19,900-63,200) in the pay matrix on regular basis as on the date of notification of the revised Recruitment Regulations shall be five years regular service in the grade of Lower Division Clerk or Adrema Operator or Telephone Operator or Computer.</p> <p>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their senior would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Limited Departmental Competitive Examination: Lower Division Clerk or Adrema Operator or Telephone Operator or Computer in Level-2 (Rs. 19,900-63,200) in the pay matrix with five years' service in the grade on regular basis shall be eligible for appearing for Limited Departmental Competitive Examination.</p>	<p>rank from Employees' Provident Fund Organisation.</p> <p>- Member</p> <p>Group 'C' Departmental Confirmation Committee for considering confirmation (in case of direct recruits) consisting of:</p> <ol style="list-style-type: none"> <li>1. Regional Director/Additional Commissioner/Director, Hqrs, Employees' State Insurance Corporation</li> <li>- Chairman</li> <li>2. Deputy Director, Employees' State Insurance Corporation</li> <li>-Member</li> <li>3. An Officer of appropriate rank from Employees' Provident Fund Organisation.</li> <li>- Member</li> </ol>	
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(1)	(2)	(3)	(4)	(5)
2. Stenographer	246* (2021) *Subject to variation dependent on workload.	Group 'C', Non-Gazetted, Ministerial.	Level-4 (Rs. 25,500-81,100).	Not applicable.

(6)	(7)	(8)	(9)
<p>Between 18 years and 27 years.</p> <p>(Relaxable for employees of the Employees' State Insurance Corporation and Government servants up to 40 years in accordance with instructions or orders issued by the Central Government.)</p> <p>Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union territory of Ladakh, Lahaul and Spiti District and Pangi Sub Division of Chamba district of Himachal Pradesh, Union territories of Andaman and Nicobar Islands or Lakshadweep).</p>	<p>(i) 12th class pass or equivalent from a recognized Board or University.</p> <p>(ii) Skill Test Norms:</p> <p>Dictation : 10 minutes @ 80 words per minute.</p> <p>Transcription: 50 minutes (English), 65 minutes (Hindi) (Only on computers).</p>	Not applicable.	Two years.

(10)	(11)	(12)	(13)
<p>By direct recruitment.</p> <p>Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled</p>	Not applicable.	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of :</p> <ol style="list-style-type: none"> <li>1. Regional Director/Director, (Hqrs), Employees' State Insurance Corporation</li> <li>- Chairman</li> </ol>	Not applicable.

on deputation basis from the officers of the Central Government (i) holding analogous posts on regular basis; and (ii) possessing the qualification prescribed for direct recruits under column (7).		2. Joint Director/Deputy Director (Finance), Employees' State Insurance Corporation - Member  3. An Officer of appropriate rank from Employees' Provident Fund Organisation. - Member	
--	--	---	--

ANURADHA PRASAD  
Director General

- 6 -

R.R. of  
H.C. / Assistant

# भारत का राजपत्र

## The Gazette of India

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

सं. 12] नई दिल्ली, शनिवार, मार्च 22, 1997 (चैत्र 1, 1919)  
[o. 12] NEW DELHI, SATURDAY, MARCH 22, 1997 (CHAITRA 1, 1919)

इस भाग में निम्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संतुलन से ही हो सका जा सके।  
(Separate paging is given to this Part in order that it may be filed as a separate document.)

### भाग III—खण्ड 4 [PART III—SECTION 4]

[संश्लिष्ट निकायों द्वारा जारी की गई विविध सूचनाएँ, आदेश, विज्ञापन और सूचनाएँ  
संश्लिष्ट हैं।

[Miscellaneous Notifications including Notifications, Orders, Advertisements and  
Notices issued by Statutory Bodies]

स्टेट बैंक आफ इन्दौर

प्रधान कार्यालय

इन्दौर, दिनांक 11 मार्च 1997

854  
प्रत्येक द्वारा सूचित किया जाता है कि बैंक को उन शंकरधारियों  
का नाम सूचीबद्ध करने के उद्देश्य से जिन्हें वर्ष 1996-97  
के लिए उनके द्वारा धारित शंकरों पर लाभांश देया हो सकता  
है, सीईडी द्वारा सूचित किया जावे, स्टेट बैंक आफ इन्दौर  
के शंकरधारियों का रजिस्टर बंद होने के लिए दिनांक  
26-05-1997 से 21-06-1997 तक (दोनों दिन शामिल)  
बंद रहेगा।

निदेशक मण्डल के आदेश से  
राम की. सुता  
प्रबंध निदेशक

विजया बैंक

प्रधान कार्यालय

कार्मिक विभाग (ओ एं प्र)

बंगलूर-560001, दिनांक 25 फरवरी 1997

सं. 542—बैंकिंग कम्पनी (उपक्रमों का अर्जन और  
बंद होने) अधिनियम, 1980 (1980 का 40) की धारा 12  
1-509GI/96

(897)

की उप-धारा (2) के साथ पठित धारा 19 द्वारा प्रदत्त अधि-  
कारों का प्रयोग करते हुए, भारतीय रिजर्व बैंक के साथ परा-  
मर्श करने के बाव और केन्द्र सरकार को पूर्व-मंजूरी लेने उप-  
रंत, विजया बैंक का निदेशक मंडल, विजया बैंक अधिकारी  
कर्मचारी (अनुशासन और अपील) विनियम, 1981 से आगे  
संशोधन करने के लिए नीचे उल्लिखित विनियम बनाता है:

1. संक्षेप शीर्षक और प्रारम्भ:

(1) इन विनियमों को विजया बैंक अधिकारी कर्म-  
चारी (अनुशासन और अपील) (संशोधन) विनियम,  
1977 कहा जाए।

(2) ये विनियम सरकारी गजट में उनको प्रकाशित की  
गई तारीख से लागू होंगे।

2. विजया बैंक अधिकारी कर्मचारी (अनुशासन और  
अपील) विनियम, 1981 के विनियम 4 में खंड (डी) को बाद  
"लघु खंड" शीर्ष के अन्तर्गत नीचे उल्लिखित खंड—संश्लिष्ट  
किया जाएगा।

(ए) "(डी) सूचित प्रमाण के बिना और अधिकारी के  
पंशन पर प्रतिकूल प्रभाव छोड़े बिना अधिकतम 3  
वर्ष तक समय देतानमान में निम्नतर चरण में  
माने।"



1	2	3	4
76	076851	Mr. Jain Prawal, ACA, C/o Dr. K. D. Jain, 137 Dhamawala, Dehradun-248001.	1-10-96
77	080590	Mr. Jain Om Prakash, FCA, 3/92, Double Storey Flats; Jawahar Nagar, Jaipur.	1-10-96
78	083652	Mr. Goel Dinesh Kumar, FCA, B-116, Surya Nagar, Ghaziabad-201011.	1-10-96
79	083845	Mr. Jain Govind Prasad, FCA, New Mandi, Hindon City-322230.	1-10-96
80	086731	Mr. Anel Kumar, ACA, 1534 Arun Vihar, Noida-201303.	1-10-96
81	037150	Mr. Gulati Raman Kumar, ACA G-98 Sector-25, Noida-201301.	1-10-96
82	087798	Mr. Jain Manoj Kumar, ACA, 90 New Grain Market, P.O. Hanumangarh Town, Sriganganagar-335513.	1-10-96
83	033565	Mr. Pankaj Mohan ACA, C/o Shri. R. M. Gupta, Ind. C-17, Nehru Nagar, Ghaziabad-201001.	1-10-96

K.R.A.N. Iyer,  
Secretary (Current Charge)

### EMPLOYEES' STATE INSURANCE CORPORATION

New Delhi, the 1st March 1997

No. A-12(11)-2/94-Estt. I (A).—In exercise of the powers conferred by sub-section (1) of section 97 read with clause (a) of sub-section (2) and sub-section (2-A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948 as amended) and in supersession of the Employees' State Insurance Corporation Recruitment Regulations, 1965, in so far as they relate to the post of Head Clerk/Assistant/Manager Grade-III/Cashier on Head Clerk's scale, as amended from time to time, except in respect of the things done, or omitted to be done before such supersession, the Corporation hereby makes the following Regulations, regulating the method of Recruitment to the post of Head Clerk/Assistant namely:—

#### SHORT TITLE AND COMMENCEMENT:

(i) These Regulations may be called the Employees' State Insurance Corporation, (Head Clerk/Assistant) Recruitment Regulations, 1997.

(ii) They shall come into force on the date of their publication in the official Gazette.

#### NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:

The number of posts, their classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these regulations.

#### METHOD OF RECRUITMENT, AGE LIMIT, QUALIFICATIONS ETC:

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns 5 to 14 of the said schedule.

#### DISQUALIFICATION:

No person,

(a) who has entered into or contracted a marriage with a person having a spouse living; or

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(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts, provided that the Director General of the Corporation, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other ground for so doing, exempt any person from the operation of these regulations.

## 5. POWER TO RELAX :

When the Director General of the Corporation is of the opinion that it is necessary or expedient so to do, he may, after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of person.

## 6. RESIDUARY MATTERS :

Subject to the provisions of these regulations, all other regulations and conditions as laid down in the ESI Corporation (Recruitment) Regulations, 1965, as amended from time to time, applicable to the corresponding categories of posts in ESI Corporation, shall apply to the posts specified in the Schedule annexed to these regulations.

## 7. SAVINGS :

Nothing in these regulations, shall effect reservations and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the OBC and other categories of persons in accordance with orders issued by the Central Government from time to time in this regard.

S. K. SHARMA  
Director General

## RECRUITMENT REGULATIONS FOR THE

SCHEDULE	Name of Post	No. of Post	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection Post	Age limit for direct recruits	Whether Benefit of added years of Service Admissible	Educational & other qualification Req. for Direct Recruits	Whether Age & Educational Qualification prescribed for Direct Recruitment will apply in the case of Promotees
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
	Head Clerk/ Assistant	2513* (1997)	Group C Ministerial	1400-40-1800-EB-50-2300	Non-Selection	N.A.	N.A.	N.A.	N.A.
		*Subject to Variation Dependent on Work Load							

## POST OF HEAD CLERK/ASSISTANT IN E.S.I. CORPORATION

Period of Probation if any	Method of Rectt. by Direct Rectt. or by Promotion or by Deputation/Transfer & % of the Vacancy to be Filled by Various Methods.	Whether Rectt. or by Promotion or by Deputation/Transfer to be Made.	In Case of Rectt. by Promotion/Deputation/Transfer, Grades from which Promotion/Deputation/Transfer to be Made.	If a DPC Exists what is its Composition	Circumstances in which U.P.S.C. to be Consulted in Making Recruitment
(10)	(11)	(12)	(13)	(14)	
N.A.	(1) 75% by Promotion on the Basis of Seniority Subject to Rejection of Unfit. (2) 25% by Promotion on Merit on the Basis of Departmental Competitive Examination Confined to UDCs with 3 years of Regular Service.	<b>PROMOTION</b> From UDC/UDC-Cashier with Three Years of Regular Service in the Grade. <b>THROUGH COMPETITIVE DEPARTMENTAL EXAMINATION</b> By Limited Competitive Departmental Examination Confined to UDC/UDC Cashier with three years Regular Service in the Grade.	<b>GROUP C DPC FOR PROMOTION</b> 1. Regional Director Gr. A/B/ Director Gr. A/ Director (Medical) Chairman 2. Joint Director (Admn./Ins./Fin./VIG./D.E.)/ Dy. Director (Admn./Ins./Fin./Trg.) Member 3. One Representative from the Employees' Provident Fund Organisation of Equivalent status. Member	N.A.	
	NOTE: The Inter-se-Seniority among those Promoted through DPC and Through Limited Competitive Examination shall be determined according to the Rotation of Vacancies which shall be based on the Quota of Vacancies Reserved for each Category of Posts in the Recruitment Regulations.	NOTE 1. The eligibility of the Candidate for Promotion will be reckoned with reference to 1st October of the financial year of vacancies. NOTE : 2. The Eligibility or Admission to be Limited Competitive Departmental Test will be reckoned from the Date Notified in the Memorandum Calling for Applications for the Said Examination.			

31(R)

R.R - Ans Ans pecins

सं. डीएल (एन)-04/0007/2003--05

REGISTERED No. DL(N)-04/0007/2003-05

Eng. pages-7118-7120

Hindi-pages 6979-6981



# भारत का राजपत्र

## The Gazette of India

साप्ताहिक/WEEKLY

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

भारत सरकार (गैर-बैंकिंग)  
R.A.L.C. H.Q. (G.A.R.T.)  
कक्षा नं. 2, ई. ए. रोड-2  
East Road, New Delhi-2

सं. 20]

No. 20]

नई दिल्ली, शनिवार, मई 19—मई 25, 2007 (वैशाख 29, 1929)

NEW DELHI, SATURDAY, MAY 19—MAY 25, 2007 (VAISAKHA 29, 1929)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।  
Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

विविध निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं।  
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by Statutory Bodies]

भारतीय रिज़र्व बैंक  
गैर-बैंकिंग पर्यवेक्षण विभाग  
केन्द्रीय कार्यालय

मुंबई-400005, दिनांक 22 फरवरी 2007

सं. डीएनबीएस.192/डीजी (बीएल)-2007--भारतीय रिज़र्व बैंक, जनता के हित में यह आवश्यक समझकर, और इस बात से संतुष्ट होकर कि देश के हित में ऋण प्रणाली को विनियमित करने के लिए, बैंक को समर्थ बनाने के प्रयोजन से नीचे दिए गए विवेक पूर्ण मानदण्डों से संबंधित निदेश जारी करना जरूरी है, भारतीय रिज़र्व बैंक अधिनियम, 1934 (1934 का 2) की धारा 45 जक द्वारा प्रदत्त शक्तियों और इसकी ओर से प्राप्त समस्त शक्तियों का प्रयोग करते हुए तथा 31 जनवरी, 1998 की अधिसूचना सं. डीएफसी.119/डीजी (एसपीटी)/98 में दिए गए गैर-बैंकिंग वित्तीय कम्पनी विवेकपूर्ण मानदंड (रिज़र्व बैंक) निदेश 1998 का अधिक्रमण करते हुए सार्वजनिक जमाशायियां स्वीकार/धारण करने वाली प्रत्येक गैर-बैंकिंग वित्तीय कम्पनी (अवशिष्ट गैर-बैंकिंग कम्पनी को छोड़कर) तथा प्रत्येक अवशिष्ट गैर-बैंकिंग कम्पनी को इसके पश्चात् निर्दिष्ट निदेश देता है।

श्रिष्ठ नाम, निदेशों का प्रारंभ और उनकी प्रयोज्यता

(1) इन निदेशों को "गैर-बैंकिंग वित्तीय (जमाशायि स्वीकार या धारण) कम्पनी विवेकपूर्ण मानदण्ड (रिज़र्व बैंक) निदेश, 2007" के नाम से जाना जाएगा।

(2) ये निदेश तत्काल प्रभाव से लागू होंगे।

(3) (i) इन निदेशों के प्रावधान, निम्नलिखित पर लागू होंगे--

(क) कोई गैर-बैंकिंग वित्तीय कम्पनी किसी पारस्परिक हितलाभ वित्तीय कम्पनी [और पारस्परिक हित लाभ कम्पनी] को छोड़कर, गैर-बैंकिंग वित्तीय कम्पनी जनता की जमाशायि स्वीकार्यता (रिज़र्व बैंक) निदेश, 1998 में यथापरिभाषित और जनता से/जमाशायियां स्वीकार/धारित करती हैं;

(ख) अवशिष्ट गैर-बैंकिंग कम्पनी (रिज़र्व बैंक) निदेश, 1987 में यथापरिभाषित कोई अवशिष्ट गैर-बैंकिंग कम्पनी।

EMPLOYEES' STATE INSURANCE CORPORATION

New Delhi, the 16th April 2007

No. A-12(11)-4/2002-Estt. I - In exercise of the powers conferred by sub-section (1) and clause (xxi) of sub-section (2) and sub-section (2 A) of section 97 and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948) and in supersession of the Employees' State Insurance Corporation (Insurance Inspector/Manager Grade-II/Superintendent) Recruitment Regulations, 1999, except as respects things done or omitted to be done before such supersession, the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations regulating the method of recruitment to the posts of Insurance Inspector/Manager Grade-II/Superintendent in the Employees' State Insurance Corporation, namely:-

1. **Short title and commencement:-** (1) These regulations may be called the Employees' State Insurance Corporation (Insurance Inspector/Manager Grade-II/Superintendent) Recruitment Regulations, 2007.  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification and scale of pay:-** The number of posts, their classification and the scale of pay attached thereto, shall be as specified in columns 2 to 4 of the Schedule annexed to these regulations.
3. **The method of recruitment, age limit, qualification, etc.,:-** The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns 5 to 14 of the said Schedule.
4. **Disqualification:-** No person,
  - (a) who has entered into or contracted a marriage with a person having spouse living; or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person,
 shall be eligible for appointment to the said posts.  
 Provided that the Director General of the Employees' State Insurance Corporation may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these regulations.
5. **Power to relax:-** Where the Director General of the Employees' State Insurance Corporation is of the opinion that it is necessary or expedient so to do, he may, after taking prior approval of the Central Government, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations, with respect to any class or category of persons.
6. **Residuary matters:-** Subject to the provisions of these regulations, all other regulations or instructions, laid down in the Employees' State Insurance Corporation (Recruitment) Regulations, 1965, applicable to the corresponding category of posts in the Corporation, shall apply to the post specified in the Schedule annexed to these regulations.
7. **Savings:-** Nothing in these regulations shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and the other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

1. Post	2. Number of post	3. Classification	4. Scale of pay	5. Whether selection post or non-selection post	6. Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	7. Age limit for direct recruits	8. Educational and other qualifications required for direct recruits	9. Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees
Insurance Inspector / Manager Grade II / Superintendent	1673 * (2507) * Subject to variation dependant on work load.	Group 'C' Ministerial	Rs. 5500-175-9000/-	Non-selection	No	Between 21 to 27 years.  (Relaxable for Employees' State Insurance Corporation employees, Government servants and persons belonging to the reserved categories in accordance with the instructions and orders issued from time to time  <b>Note:</b> The closing date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for these in Assam, Meghalaya, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti district and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep)	<b>Essential:</b> 1. A degree of a recognised University (Preference will be given to the graduates in Commerce/Law/Management)  2. Working knowledge of Computer including use of office suites and database.  <b>Desirable</b> Three years service in a Government Organisation or Corporation or Government Undertaking or Local Body or Scheduled Bank, etc.	1 Age: - No  2 Educational Qualification: - No  "Working knowledge of Computer including use of office suites and databases" is essential qualification for promotees through Limited Departmental Competitive Examination

Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and the percentage of the posts to be filled by various methods	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation / absorption to be made.	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which UPSC to be consulted in making recruitment
10	11	12	13	14
<p>One year (for promotees)</p> <p>Two years (for direct recruits)</p>	<p>i.</p> <p>a) 50% by promotion on the basis of seniority subject to rejection of unfit.</p> <p>b) 25% by promotion on merit on the basis of Limited Departmental Competitive Examination.</p> <p>c) 25% by direct recruitment through a competitive examination and interview.</p> <p>ii. Syllabus for limited departmental competitive examination:-</p> <p>(1) Employees' State Insurance Act, 1948 and the Rules and Regulations made thereunder.</p> <p>(2) Local Office Manual</p> <p>(3) Accounts Manual</p> <p>(4) Medical Manual</p> <p>(5) Recovery Manual</p> <p>(6) Fundamental Rules, Supplementary Rules, Drafting and office procedure, Pension Rules, Conduct Rules and General Financial Rules.</p> <p>(7) Book keeping and Double Entry System</p> <p>(8) Administrative Law</p> <p>(9) General Principles of Management and</p> <p>(10) Ability to work on computer.</p>	<p>Promotion:</p> <p>Head Clerks or Assistants with 3 years regular service in the grade.</p> <p><b>Note-1:</b> Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period, for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Note-2:</b> The eligibility for admission to the Limited Competitive Departmental Examination will be reckoned with reference to the date notified for that purpose in the Memorandum calling for applications for the said examination</p>	<p>Group 'C' Departmental Promotion Committee (For considering promotion) consisting of</p> <ol style="list-style-type: none"> <li>1. Insurance Commissioner, Employees' State Insurance Corporation - Chairman</li> <li>2. Additional Commissioner (Personnel &amp; Administration), Employees' State Insurance Corporation - Member</li> <li>3. An Officer of the Employees' Provident Fund Organisation (Not below the grade of Rs. 12000-16500/-) to be nominated by the Central Provident Fund Commissioner - Member</li> </ol> <p>Group 'C' Departmental Promotion Committee (for considering confirmation)</p> <ol style="list-style-type: none"> <li>1. Additional Commissioner (Personnel &amp; Administration), Employees' State Insurance Corporation - Chairman.</li> <li>2. Director (Finance), Employees' State Insurance Corporation - Member.</li> </ol>	<p>Not applicable</p>

F. No. A-12(11)/2002-Estt. I

S. KRISHNAN  
 Director General  
 ESI Corporation



# भारत का राजपत्र The Gazette of India

साप्ताहिक/WEEKLY

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No. 13] NEW DELHI, SATURDAY, MARCH 26—APRIL 1, 2011 (CHAITRA 5, 1933)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके  
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]  
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by  
Statutory Bodies]

यूको बैंक

कोलकाता-700001, दिनांक 10 मार्च 2011

बैंकिंग कम्पनी (उपक्रमों का अर्जन और अंतरण) अधिनियम, 1970 (1970 का 5) की धारा 19 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए यूको बैंक का निदेशक मंडल भारतीय रिज़र्व बैंक के परामर्श से तथा केन्द्रीय सरकार की पूर्व मंजूरी के साथ यूको बैंक (शेयर और बैंक) विनियमावली, 2003 में निम्नलिखित संशोधन करने का प्रस्ताव करता है यथा :-

1. संक्षिप्त शीर्षक और प्रारंभ--(1) इन विनियमों को यूको बैंक (शेयर और बैंक) संशोधन विनियमावली, 2003 कहा जाएगा (2) वे सरकारी राजपत्र में उनके प्रकाशन की तारीख से लागू होंगे।

2. विनियम 2 और 4 में संशोधन--यूको बैंक (शेयर और बैंक) विनियमावली, 2003 में,

(i) विनियम 2 में, खंड (पी) के स्थान पर निम्नलिखित खंड प्रतिस्थापित किया जाए, यथा --

“(पी) इसमें प्रयुक्त शब्दों एवं अभिव्यक्तियों जिनकी परिभाषा इन विनियमों में नहीं की गई हो किन्तु जिनकी परिभाषा उक्त अधिनियम या योजना में की गई हो, या भारतीय प्रतिभूति और विनियम बोर्ड द्वारा जारी किए गए मार्गदर्शी सिद्धांतों तथा भारतीय रिज़र्व बैंक द्वारा, उक्त अधिनियम की धारा 3 की उप धारा (2बी) के खंड (सी) के उपबंधों के अंतर्गत उसे प्रदत्त शक्तियों का अनुसरण करते हुए निरूपित मार्गदर्शी सिद्धांतों में की गई हो, के वहाँ अर्थ होंगे जो क्रमशः उक्त अधिनियम या योजना या भारतीय प्रतिभूति और विनियम बोर्ड द्वारा जारी किए गए या भारतीय रिज़र्व बैंक द्वारा निरूपित मार्गदर्शी सिद्धांतों, इनमें से जो भी मामले हो, द्वारा उनको दिए गए हैं।”

(ii) विनियम 4 के बाद, निम्नलिखित विनियम सम्मिलित किया जाए, अर्थात् :-

“4 (ए) (1) बैंक सार्वजनिक निर्गम या अधिमान आर्बंटन या इक्विटी शेयरों या अधिमान शेयरों के निजी आर्बंटन के जरिए पूंजी जुटा सकेगा।

(2) बैंक ऐसी पूंजी जुटाने से संबंधित भारतीय प्रतिभूति और विनियम बोर्ड के मार्गदर्शी सिद्धांतों, नियमों तथा विनियमों के अनुसार पूंजी जुटाने हेतु एक प्रस्ताव निरूपित करेगा।

(3) सार्वजनिक निर्गम द्वारा या अधिमान आर्बंटन द्वारा या अधिमान शेयरों के निजी आर्बंटन द्वारा पूंजी जुटाने के लिए ऐसे अधिमान शेयरों (स्थायी या अप्रतिदेय या प्रतिदेय) की प्रत्येक श्रेणी के अधीन जारी किए जाने वाले शेयरों की सीमा तथा उन शर्तों एवं नियमों जिनके अंतर्गत बैंक द्वारा ऐसी प्रत्येक श्रेणी के अधिमान शेयर जारी किए जाएंगे, का निर्धारण, उक्त अधिनियम की धारा 3 की उप धारा 2(ख) के खंड (ग) के उपबंधों में दिए गए प्रावधानों का अनुसरण करते हुए भारतीय रिज़र्व बैंक द्वारा निरूपित मार्गदर्शी सिद्धांतों के अनुसार किया जाएगा।

(4) बैंक, भारतीय रिज़र्व बैंक को अपना प्रस्ताव प्रस्तुत करेगा और प्रस्ताव को अंतिम रूप देने से पहले भारतीय रिज़र्व बैंक को राय पर विचार करेगा।

(5) तदनंतर, अंतिम प्रस्ताव को मंजूरी हेतु केन्द्रीय सरकार के समक्ष प्रस्तुत किया जाएगा और केन्द्रीय सरकार, ऐसी शर्तों एवं नियमों, जिन्हें वह उचित समझे, के अधीन प्रस्ताव को मंजूरी दे सकती है।

(6) बैंक केन्द्रीय सरकार की मंजूरी के अनुसार पूंजी जुटा सकता है।”

निदेशक मंडल के आदेशानुसार

अरुण कौल  
अध्यक्ष एवं प्रबंध निदेशक



## EMPLOYEES' STATE INSURANCE CORPORATION

New Delhi, the 23rd February 2011

No. A-1/1/2/2009-Estt. I. — In exercise of the powers conferred by sub section (1) of section 97 read with clause (xxi) of sub-section (2) and sub-section (2A) of that section and sub-section (2) of section 17 of the Employees' State Insurance Act, 1948 (34 of 1948), the Employees' State Insurance Corporation hereby makes, with the approval of the Central Government, the following regulations further to amend the Employees' State Insurance Corporation (Staff and Conditions of Service) Regulations, 1959, namely:-

1. Short title and commencement. — (1) These regulations may be called the Employees' State Insurance Corporation (Staff and Conditions of Service) Amendment Regulations, 2011.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Employees' State Insurance Corporation (Staff and Conditions of Service) Regulations, 1959 (hereafter referred to as the principal regulations), in regulation 5, in paragraph (3), for the words "Insurance Inspector", the words "Social Security Officer" shall be substituted.

3. In the principal regulations, in the First Schedule, under the heading "Group C", against the post at S. No. 1, for the entry under column 2, the following entry shall be substituted, namely:-

"1. Social Security Officer/Manager Grade-II/Superintendent/Social Security Officer (Audit)".

4. In the principal regulations, in the Fifth Schedule, —

(i) against the post at S. No.3, under column 2, for the words "Insurance Inspector", the words "Social Security Officer" shall be substituted.

(ii) for the Note, the following shall be substituted, namely: —

"Note: The term 'Social Security Officer/Manager Grade II' shall include all other posts like Office Superintendent/Social Security Officer (Legal), etc., in the same cadre."

Foot Note: - The principal regulations, published vide notification No. 2-2/1/56-Estt. dated the 16<sup>th</sup> December, 1959 in the Gazette of India, Part III, Section 4 dated the 26<sup>th</sup> December 1959, were earlier amended by the following notifications:-

1. Notification No. 1(1)2/62-Estt. I dated 25-08-1965.
2. Notification No. 1(1)-1/66-Estt. I dated 16-08-1969.
3. Notification No. 1(1)-1/72-Estt. I dated 13-10-1973
4. Notification No. 1(1)-1/72-Estt. I dated 24-08-1974.
5. Notification No. 1(1)-1/72-Estt. I dated 31-07-1976.
6. Notification No. Vig. 2(5)-1/74 dated 23-07-1977.
7. Notification No. A-40(11)-2/77-Estt. IV dated 05-02-1980.
8. Notification No. 1(1)-1/72-E.I Col. II dated 16-05-1981.
9. Notification No. Vig. 8(1)/74 dated 27-05-1983.
10. Notification No. A-32(11)-1/84, E.I (A) dated 16-06-1990.
11. Notification No. Vig. 9(1)/74- dated 18-01-1992.

**Dr. C.S. KEDAR**  
**DIRECTOR GENERAL**