



भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,  
कार्मिक एवं प्रशिक्षण विभाग,  
कर्मचारी चयन आयोग,  
ब्लॉक सं-12, केन्द्रीय कार्यालय परिसर,  
लोधी रोड, नई दिल्ली-110003.

Government of India,  
Ministry of Personnel, Public Grievances &  
Pensions,  
Department of Personnel and Training,  
Staff Selection Commission,  
Block No. 12, CGO Complex, Lodhi Road, New  
Delhi - 110003.

## **Addendum**

### **Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination, 2020, 2021 & 2022**

F.No. HQ-PPII03(9)/1/2023-PP\_II: Candidates may please refer to the notice of Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination, 2020, 2021 & 2022 which was issued by the Commission on 18.10.2023 and the last date for receipt of online application was 07.11.2023. The 'Conditions of eligibility' in terms of 'Length of Service' for the candidates applying under CSCS cadre were as under:-

**"Length of Service:-** He should have on the crucial date, rendered not less than five years' approved and continuous service in the Lower Division Grade of the service.

Provided that if he had been appointed to the Lower Division Grade of the Central Secretariat Clerical Service on the results of the Competitive Examination, including a Limited Departmental Competitive Examination, the results of such examination should have been announced not less than five years before the crucial date and he should have rendered not less than four years' approved and continuous service in that Grade."

2. The crucial date for counting of approved service for the year, 2021 was 01.08.2021 in the notice of 'Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination, 2020, 2021 & 2022'.

3. DoPT *vide* their Order No. 12/4/2022.CS.II(B) dated 15.11.2023, communicated to the Commission *vide* their letter number 13/1/2023-CS.II(B) dated 15.11.2023, has decided to provide relaxation of 4 months and 8 days with

regard to declaration of result of Lower Division Grade/JSA Limited Departmental Competitive Examination-2016 and in continuous service to the candidates who joined to the post of JSA in their allotted cadres after their nomination vide OM dated 19.06.2018 of DoPT for enabling their participation in Senior Secretariat Assistant /Upper Division Grade Limited Departmental Competitive Examination, 2021.

4. The crucial date for the candidates being eligible after grant of such relaxation in the length of service *vide* DoPT's Order dated 15.11.2023 shall be 01.08.2021 as decided by DoPT.

5. Accordingly, the Commission has decided to invite online applications from only those candidates of CSCS cadre who have become eligible to apply for Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination, 2021 pursuant to grant of the said relaxation in the length of service.

6. The applications from the newly eligible candidate shall be invited in online mode only **from 22.11.2023 to 05.12.2023 (2300 hours)**.

7. After completion of online application form, the printed copy of the same accompanied with necessary documents, complete in all respects, in accordance with the "Instructions to Candidates" (Annexure-I) in the notice of Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination, 2020, 2021 & 2022 should be duly forwarded by their respective Head of Department/Head of Office to "The Regional Director, Staff Selection Commission (Northern Region), Block No.12, C.G.O. Complex, Lodhi Road, New Delhi-110003" **so as to reach by 12.12.2023 (1800 hours)**. No application, received after the prescribed last date and time for receipt of the application in the Commission through proper channel, will be entertained under any circumstances. Application(s) received after closing date and time, will be summarily rejected.

8. Candidates, in their own interest, are advised to ensure that the printed copy of their online applications duly verified and endorsed by the Competent Authority, are forwarded by their Head of Department or Head of Office in a manner that their applications reach well before 12.12.2023 (1800 hrs).

9. The other terms and conditions of notice of Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination, 2020, 2021 & 2022 shall remain unchanged.

(Under Secretary)  
Staff Selection Commission(Hqrs)  
Dated:-22.11.2023