

Roll No.

PARLIAMENT OF INDIA (To be filled in by Recruitment Branch)
(RECRUITMENT BRANCH, LOK SABHA SECRETARIAT)

APPLICATION FORMAT

Affix recent self-attested passport size Photograph

Advt. No. 2/2020

Name of the Post applied for: Parliamentary Interpreter ()
(Please indicate Language)

Signature of Candidate

1. FULL NAME (In Capital Letters):

Grid for name entry with columns for First Name, Middle Name, and Surname.

First Name Middle Name Surname
(Exactly as mentioned in matriculation or equivalent examination certificate. Please leave one box blank between each part of name.)

2. FATHER'S NAME (In Capital Letters):
(Exactly as mentioned in matriculation or equivalent examination certificate of the applicant.)

3. MOTHER'S NAME (In Capital Letters):
(Exactly as mentioned in matriculation or equivalent examination certificate of the applicant.)

4. NATIONALITY:

5. ADDRESS FOR COMMUNICATION: PIN

Tel./Mobile No(s). e-mail address

6. DETAILS OF RESIDENCE DURING LAST 5 YEARS WHERE THE APPLICANT HAS RESIDED FOR MORE THAN ONE YEAR:

Table with 2 columns: ADDRESS, PERIOD OF STAY

7. PERMANENT ADDRESS: PIN

8. DATE OF BIRTH:
(Please enclose self-attested scanned copy of the matriculation certificate)

Grid for date of birth with columns for D D M M Y E A R

9. PLACE OF BIRTH (Village/Town/City/District/State):

10. AGE AS ON 18.08.2020: Years _____ Months _____ Days _____

11. CATEGORY (GEN/SC/ST/OBC/EWS): _____
 (The candidates belonging to SC/ST/OBC/EWS category must enclose self-attested **scanned** copy of the certificate as proof)

12. GROUNDS FOR CLAIMING AGE RELAXATION: _____

13. A. Whether you are an ex-Serviceman/in the last year of Service Yes / No

B. If yes, your date of joining _____ Date of Discharge _____
 (Please enclose self-attested **scanned** copy of relevant pages of Discharge Book/Permission to seek re-employment)

C. Are you boarded out or relieved on medical grounds and granted medical disability pension. Yes / No

14. DETAILS OF EDUCATIONAL & TECHNICAL QUALIFICATIONS:
 (Please enclose self-attested **scanned** copies of the certificates/degrees as well as marks sheets)

(a) Educational Qualifications:

Exam Passed	Institution/ University/ Board	Subjects studied	Medium of Instruction*	Duration of study	Year of passing	% of marks

***Note:** The claims of the applicants in their application form with regard to the 'Medium of Instruction' upto Degree level for English/Hindi stream Interpreter and in Master's Degree for Regional Language Interpreter will be accepted only on furnishing of a self-attested scanned copy of a certificate from the Registrar or Controller of Examination of the concerned University/Principal of the College in case of Bachelor's or Master's Degree and Controller of Examination or any other Competent Officer of the Board/Principal of the School in case of Xth and XIIth classes or equivalent qualifications, wherein the 'Medium of Instruction' of the respective qualification is clearly mentioned. **In case, a self-attested scanned copy of the requisite certificate is not submitted by the applicant, her/his application shall be summarily rejected.**

(b) Professional/Technical Qualifications:

Exam Passed	Institution/ University	Subjects studied	Medium of Instruction	Duration of study	Year of passing	% of marks

15. DETAILS OF EXPERIENCE:

(a) GOVERNMENT SERVICE

Name of Govt. Orgn.	Post held	Pay Scale*	Duration of service (Exact dates to be given) (From - To)	Whether regular or not	Nature of duties performed

* Please indicate Grade Pay/Level in the Pay Matrix also, wherever applicable.

(b) SERVICE IN OTHER ORGANISATIONS

Name of Orgn.	Status of organisation [Government/PSU/Private, etc.]	Post held	Pay Scale*	Duration of service (From – To)	Whether regular or not	Nature of duties performed

* Please indicate Grade Pay/Level in the Pay Matrix also, wherever applicable.

16. Please specify clearly whether the experience mentioned in column 15 above has been obtained from:

Sl. No.	Category	Tick (✓) in appropriate Column
1.	Offices under Central/State Government	
2.	Union/State Legislature Secretariats	
3.	Supreme Court/High Courts/Subordinate Courts	
4.	Central/State Public Sector Undertakings	
5.	Statutory Corporations of Centre/States	
6.	Commissions/Tribunals and other institutions established by law/notifications of the Union/State Governments	
7.	Private Organisations/Any other institution	

17. Do you possess the essential educational qualifications as required for the post applied for? Yes / No
18. Do you possess the desirable experience as prescribed for the post applied for Yes / No
19. Do you possess the desirable qualification? Yes / No
20. Preferred city for taking examination for applicants for Sindhi stream only (please refer to para 4 of the advertisement) (Please ✓ mark the preferred city) Mumbai or Gandhi Nagar/Ahmedabad

21. **DECLARATION :**

(i) I declare that I fulfil the eligibility conditions as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirements mentioned in the advertisement, my candidature/appointment is liable to be cancelled/terminated.

(ii) I have attached the **scanned** Attendance Sheet duly completed including self-attested recent passport size photograph.

PLACE:

DATE:

(SIGNATURE OF CANDIDATE)

Note: 1. Applications without self-attested scanned copies of necessary certificates as mentioned in column nos. 8, 11 (wherever applicable), 13 (wherever applicable) and 14 and also recent identical photographs at the prescribed spaces in the application form and the attendance sheet will be summarily rejected.

2. ONLY SCANNED COPIES OF THE APPLICATION FORM ALONGWITH REQUISITE DOCUMENTS WILL BE ACCEPTED. THE APPLICATION FORM IN OTHER THAN DIGITAL FORMAT AS SPECIFIED ABOVE WILL BE SUMMARILY REJECTED.

3. Single/consolidated SCANNED PDF of the signed application along with its enclosures and complete in all respects should be mailed to the recruitment-lss@sansad.nic.in. File name of the SCANNED PDF attached should invariably indicate name and date of birth of the applicant.

PARLIAMENT OF INDIA
(RECRUITMENT BRANCH, LOK SABHA SECRETARIAT)
ATTENDANCE SHEET

(To be filled in on a separate sheet by the candidate when submitting Application Form)

1. Advt. No. 2/2020

2. Name of the Post: Parliamentary Interpreter: _____
(Please indicate Language)

Affix recent self-
attested passport
size Photograph

Signature of Candidate

3. NAME (In block letters): _____

4. CATEGORY _____

5. FATHER'S NAME (In block letters): _____

6. MOTHER'S NAME (In block letters): _____

7. ADDRESS FOR COMMUNICATION: _____

_____ PIN _____

(To be filled in by the candidate at the Examination Venue)

8.

Subject	Date of Exam.	Signature

9.

ROLL NO.	
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(To be allotted by Recruitment Branch)

ANNEXURE-I

(Please see para 5.X. of Advt.)

UNDERTAKING

I understand that I shall not be eligible to be appointed to the post of Parliamentary Interpreter in Lok Sabha Secretariat (vacancies notified vide Advt. No. 2/2020) if I have at any time prior to such appointment, secured any employment on the civil side by availing of the concession of reservation of vacancies admissible to ex-Servicemen, except as per DOPT O.M. No. 36034/1/2014-Estt. (Res.) dated 14th August, 2014.

Signature _____

Name _____

Date _____