



**Acharya Narendra Deva University of Agriculture & Technology,
Kumarganj, Ayodhya (U.P.)-224 229**

ADVERTISEMENT FOR THE RECRUITMENT OF VARIOUS POSITIONS IN KVKS

Advertisement No: 3/2021

Dated: 18.3.2021

IMPORTANT DATES TO REMEMBER

Link available for downloading the Application form university website	18.3.2021
Closing date for submission of application form	19.4.2021

Acharya Narendra Deva University of Agriculture & Technology, Kumarganj, Ayodhya (U.P.) invites fresh application from eligible candidates for the following posts to be filled as per the details given under:

Sr. No. of Post	Name of the Post	No. & category of posts advertised				
		TOTAL	UR	OBC	SC/ ST	EWS
1	Farm Manager/T4 (Level 6 of 7 th CPC)	12	5	3	3 (SC)	1
2	Programme Assistant (Lab Technician)/T4 (Level 6 of 7 th CPC)	10	4	3	2	1
3	Programme Assistant (Computer)/T4 (Level 6 of 7 th CPC)	02	1	-	1	-
4	Assistant/T4 (Level 6 of 7 th CPC)	04	2	1	1	-
	Total	28	12	7	7	2

[Abbreviations used: UR = Unreserved, SC = Scheduled Caste, ST = Scheduled Tribe, OBC = Other Backward Class and EWS= Economically Weaker Section, PWD= Person with Disability] The horizontal reservation for PWD, Dependent of freedom fighter, women and ex service man will be applied as per Uttar Pradesh State Government rules.

QUALIFICATION AND AGE LIMIT FOR DIRECT RECRUITMENT ON DIFFERENT POST'S OF KVK

Sl. No	Name of post	Essential Qualification	Preferential Qualification	Age Limit for direct recruitment
3.	Farm Manager/T4 (Level 6 of 7 th CPC)	Bachelor's degree in Agriculture or other branch of science relevant to Agriculture or equivalent qualification from a recognized University.	Master's degree in Agriculture	30 Years
4.	Programme Assistant (Lab Technician)/T4 (Level 6 of 7 th CPC)	Bachelor's degree in Agriculture or other branch of science relevant to agriculture or equivalent qualification from a recognized University.	Master's degree in Agriculture	30 Years
5.	Programme Assistant (Computer)/T4 (Level 6 of 7 th CPC)	Bachelor's degree in Computer Science / Computer Application or equivalent qualification.	Higher degree obtained from Agriculture Universities	30 Years
6.	Assistant (Level 6 of 7 th CPC)	A Bachelor's degree from a recognized university	Master in Business Administration / post graduate diploma in	21-30 Years

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			Business administration / M.A. / M.Com./ Two years experience of working as Junior Accountant or Senior Clerk dealing with financial and account matters or equivalents.	
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GENERAL INSTRUCTIONS FOR FILLING OF APPLICATION FORM

- I. **Application fee** : Candidates have to submit fresh application on prescribed format along with Demand Draft of Rs. 1000/- for UR/ OBC & EWS and Rs. 500/- for SC/ST & PWD candidate in Favour of Comptroller, Acharya Narendra Deva University of Agriculture & Technology, Kumarganj, Ayodhya-224 229 payable at SBI, ANDUAT, Branch PITHLA (IFSC 06925).
 - I. Demand draft should be attached with the application form
 - II. Bank charges in addition to specified application fee shall be borne by the candidate.
 - III. Fee once paid will not be refunded under any circumstances.
 - IV. No concession of application fee is admissible to SC/ST candidates of other state.

Interested and eligible candidates of Indian Nationals have to submit dully filled application form (available on university website www.nduat.org) along with all requisite documents and Demand draft to this University by Register/Speed Post.

Clearly mention following details on the top of envelope containing application form "Application Form for the post of _____ serial no of post _____ (Ref: Advt. No. _____ and Last date _____)" should must reach to us on or before 19.04.2021 up to 5.00 PM positively through Register/Speed Post at the below mentioned address (application by hand will not be accepted):

To Director,
Administration and Monitoring,
Acharya Narendra Deva University of Agriculture & Technology
Kumarganj, Ayodhya, 224 229 (U.P.) India

2. **Application through Proper Channel:** persons already employed should submit his/her application form "Through Proper Channel" however, to avoid delay they may submit an advance copy of application. Application through proper channel should reach the university within 30 days after the closing date for receipt of applications.
3. Reservation Policy will be followed as per Government of Uttar Pradesh Rules, wherever applicable. The SC/ST/OBC/ EWS /PWD candidates are required to attach necessary certificate(s).
4. The post will be filled as regular basis. These post are temporary but likely to be continue.
5. A high level committee will Screen the application forms received for the post (T4) Grade III by assigning weightage on Academic qualification & Experience (50%)
6. Separate committee will be formed to assess the skill Test (35%) and Group discussion & Domain knowledge test (15%) of applicant.
7. Applicant have to submit two self addressed envelop containing postage stamp of Rs. 45/- (Forty five) for future communication.
8. The University reserves the right to:
 - a. Withdraw any advertised post(s) under any category at any time without assigning any reason thereof. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates. The number of positions is thus open to change.
 - b. Offer the post at a level lower than that advertised, depending upon the qualifications, experience, and performance of the candidate.
 - c. Draw reserve panel(s) against the possible vacancies in future.
 - d. Increase or decrease post(s) under any category or not to fill-up any of the advertised positions.

- e. To fix criteria for screening the applications so as to reduce the number of candidates to be called for qualifying tests/written tests/interview.
 - f. To conduct qualifying/written tests to further shortlist the candidates for such posts where no test is prescribed in the recruitment rules and a large number of applications are received; and
 - g. Relax the age/qualifications/experience at its discretion.
9. A person whose age is less than 18 years shall not be appointed to any post in the university.
 10. The applicants who wish to apply for more than one post should submit separate application forms in separate envelopes accompanied by relevant enclosures and Desired Fee for each post.
 11. Qualifications/eligibility conditions, age and other documents will be determined with regard to last date of application form also called as closing date i.e. **19.04. 2021** given in the advertisement.
 12. As per the Gazette of India part III- section 4, Dated 11 July 2016, UGC, New Delhi, "the relaxation of 5% marks may be provided at the Graduate and Masters level for the Scheduled Castes/Scheduled Tribes/Differently-abled (physically and visually differently-abled)/ other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment of teaching positions. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% marks to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures" should be read for qualifications/eligibility criteria for all the teaching posts.
- 13. DOCUMENTS TO BE SUBMITTED WITH APPLICATION FORM:**
- ❖ Recent passport size Photograph.
 - ❖ Certificates and Mark sheets of Qualifications.
 - ❖ Experience Certificate, Caste Certificate, PWD Certificate (If any).
 - ❖ Proof of age.
 - ❖ All other requisite documents whichever is applicable to support claim.
- 14. LIKELY CAUSES OF REJECTION OF APPLICATION:**
- a. More than one application form for a particular post.
 - b. Application is incomplete and unsigned.
 - c. Full fee, if not deposited in the manner prescribed.
 - d. Candidate is underage/overage on the closing date of application.
 - e. Lack of essential qualification as prescribed in advertisement.
 - f. Applicant does not possess the requisite academic qualification, experience on closing date of filling application form and
 - g. Variation in data of Application Form and in original documents when brought for Verification/Scrutiny-cum-Interview.
15. Application not received through prescribed process shall be rejected and no correspondence in this regard will be entertained.
 16. The University will not pay any travel expenses for attending the interview.
 17. The University is governed by the Act & Statutes of the Agriculture University Act 1958 of Uttar Pradesh, as amended from time to time.

**"ANY ATTEMPTS TO INFLUENCE THE AUTHORITIES BY WAY OF RECOMMENDATIONS
WILL AB-INITIO DISQUALIFY THE CANDIDATE."**

OTHER INSTRUCTIONS

1. Before filling-up the Application Form, the candidates are advised to read General Instructions, Essential Information and Other Important Conditions section carefully.
2. The eligible and interested persons are required to go through university website www.nduat.org to obtain all details related to Application Form.
3. All required documents must be brought at the time of verification/scrutiny-cum-interview, whenever asked for.
4. Candidates are advised to fill their application form carefully such as Name, Father's name, Date of Birth, Category, Qualification. Candidate will be responsible for any mistake in the data of application form and no correspondence will be entertained in this regard.
5. In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for any kind of postal delay or any other problem of this nature in submission of application last date.
6. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves, before applying, that they possess at least the essential qualifications laid

down for various posts. No enquiry asking for advice as to eligibility will be entertained. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for Qualifying Test/Written Test/Interview.

7. Separate application (along with application fee) should be filled for each post applied for.
8. A candidate whether he belongs to General or reserved category viz. SC/ST/OBC/EWS/PwD can submit only one application form for a particular category of post advertised. All the relevant columns of the application form should be properly filled in.
9. Filling all mandatory fields are required to make your application complete. Any change in the application form will be not be entertained after final submission
10. Incomplete applications will not be considered and will summarily be REJECTED.
11. The process of selection may be by qualifying test/written test/presentation/interview or a combination thereof.
12. The original certificates and photocopy of self attested certificates must be brought when university asked for along with Photo, Identity Proof i.e., Identity Card/Driving License/Passport/Voter ID Card/PAN Card/Aadhar Card etc.
13. No interim correspondence shall be entertained.
14. The list of short-listed candidates for Interview/Written Examination/Skill Test/Qualifying Test and details of Interview/Written Examination/Skill Test/Qualifying Test will be published on the University Website i.e., <http://www.nduat.org> only. Applicants are advised to check the University Website regularly.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates are warned that they should not furnish any particular that are false, tampered/fabricated or should not suppress any information while filling-up the application form. At the time of written examination/interview if a candidate is (or has been) found guilty of:

- ❖ Using unfair means during the examination; or
- ❖ Impersonating or procuring impersonation by any person; or
- ❖ Misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall; or
- ❖ Resorting to any irregular or improper means in connection with his/her candidature for selection; or
- ❖ Obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - To be disqualified from the examination/interview for which he/she is a candidate.
 - For termination of service if he/she already in Govt. Service.
 - To be debarred either permanently or for a specified period, from any examination or recruitment conducted by University.

15. The University will not be responsible for any loss of E-mail sent, due to invalid/wrong E-mail ID provided by the candidate or for delay/non-receipt of information, if a candidate fails to access his/her email/website in time. Candidates are advised to visit the University Website regularly.
16. After the Written Examination/Interview, in case of selections the appointment will be provisional and is subject to the caste certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to ST/SC/OBC (non-creamy layer)/EWS is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificate.
17. Acceptance of documents submitted by an applicant shall be subject to verification by the competent authority. If any document is found to be false / fake / incorrect/ malafide either before or after appointment, the document shall be summarily rejected and action may be initiated against the candidate which may lead to cancellation of his/her appointment, as the case may be.
18. The appointment of a candidate shall be subject to verification of character & antecedents and caste certificate by the competent authority. Until the verification report of character & antecedents and caste certificate is received, the appointment shall be treated as provisional. In case the report with regard to his/her conducts, character, antecedents, caste certificate etc., is found to be unsatisfactory or false, the appointment shall be cancelled/terminated forthwith.
19. The selected candidates shall be required to perform duties as per the Rules of the University, as amended from time to time. The University shall be free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee shall have to perform without fail to avoid any disciplinary action.
20. The service conditions including pay matrix level and age of superannuation shall be as per Government of Uttar Pradesh rules.
21. The selected candidate shall be governed by the 'New Pension Scheme' of the Government of India as applicable w.e.f. 1st April 2005.

22. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
23. The University shall verify the antecedents or documents submitted at any time (at the time of appointment or during the tenure of service). In case, it is detected that the information provided in the application form, documents submitted are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith.
24. After joining the service of the University, the candidate will have to abide by the Rules, Regulations and Ordinances of the University applicable from time to time. He/she may be assigned any duty within the University or outside depending upon the exigency of the work.
25. Information uploaded on the university website shall not be provided to the candidate under RTI Act, 2005. The uploaded information on the university website shall remain for a specific period only. Therefore, the candidates are advised to download the information and keep them for future reference. In midway of recruitment process neither any application under RTI Act, 2005 shall be entertained nor shall any information be provided. Factual information under RTI Act shall be provided only after declaration of final result. Reply of inferential (speculative) question shall not be provided.
26. Canvassing in any form may lead to cancellation of candidature.
27. In case of any disputes, any suites or legal proceedings against the University, the territorial jurisdiction shall be restricted to the Courts in UP at District Court at Ayodhya/ Faizabad and High Court at Lucknow/Allahabad only.
28. Corrigendum or Addendum or Cancellation to this advertisement, if any, shall be published only on the University Website <http://www.anduut.org> and will not be published in the newspapers. Therefore, candidates are advised to check the University Website regularly.
29. Fake Institutions: Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
30. Any ambiguity or lack of clarity with regard to any clause or rules, the decision of the University shall be final.
31. The following categories of persons shall not be eligible to apply for any position in the University:
 - ❖ Who has been convicted by any Court of Law or any criminal proceedings are pending against him;
 - ❖ Who has entered into or contracted a marriage with a person having a spouse living;
 - ❖ Who, having a spouse living, has entered into or contracted a marriage with any person. Provided that the Competent Authority of the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these rules;
 - ❖ Who is not a citizen of India; and
 - ❖ Any other category of person disqualified for appointment by the Government of India/DARE/ICAR from time to time.



Director,
Administration & Monitoring
ANDUAT, Ayodhya



