

RECRUITMENT NOTICE: CIVILIANS

GOVT OF INDIA, MIN OF DEFENCE

HQ MIRC, AHMEDNAGAR (MH) - 414110

EMPLOYMENT NOTICE NO - 01/2021

1. Applications are invited in the prescribed form given below from the persons (Indian Nationals) for filling up the direct recruitment Group 'C' vacancies at Headquarters, The Mechanised Infantry Regimental Centre, Ahmednagar and Records Mech Inf Regt who fulfills the following terms and conditions **12 Feb 22**. For more details please visit National Career Service (NCS) Portal:-

S No	Name of Post	Total Posts	Reserved for	Pay Scale	Qualification and experience for the post
(a)	Cook	11	SC – 01 OBC – 02 EWS – 01 UR - 07 (ESM-1) #	Pay Matrix Level -2 Rs 19,900 -63,200/- and other allowances	(i) Matriculation or equivalent examination of recognized Board or University. (ii) Must have knowledge of Indian Cooking and proficiency in trade.
(b)	Washerman	03	UR - 03	Pay Matrix Level -1 Rs 18,000 – 56,900/- and other allowances	(i) Essential: Matriculation or equivalent examination of recognized Board. (ii) Desirable: Must be able to wash and iron Military/ Civilian clothes thoroughly properly.
(c)	Safaiwala (MULTI TASKING STAFF)	13	SC – 01 OBC – 03 EWS – 01 UR - 08 (ESM-1) #	Pay Matrix Level -1 Rs 18,000 – 56,900/- and other allowances	(i) Essential: Matriculation or equivalent from recognized Board. (ii) Desirable: Conversant with the duties of Safaiwala with one year's experience in the trade.
(d)	Barber	07	SC – 01 OBC – 01 UR – 05 (ESM-1) #	Pay Matrix Level -1 Rs 18,000 – 56,900/- and other allowances	(i) Essential: Matriculation or equivalent from recognized Board. (ii) Desirable : Proficiency in Barber/Trade job with one year's experience in the trade.
(e)	LDC	07	SC-01 OBC-01 UR – 05 (ESM-1) # (PwD - 1) @	Pay Matrix Level -2 Rs 19,900 -63,200/- and other allowances	(i) Std 12th passed or equivalent examination of recognized Board or University. (ii) Must have a speed of 35 words per minute in English on computer or a typing speed of 30 words per minute in Hindi on Computer (35 words per minute and 30 words per minute correspond to 10500/ 9000 key depressions per hours on an average of 5 key depressions for each word).
For Records MIR, Ahmednagar.					
(f)	LDC	04	UR – 03 OBC – 01	Pay Matrix Level -2 Rs 19,900 -63,200/- and other allowances	(i) Std 12th passed or equivalent examination of recognized Board or University. (ii) Must have a speed of 35 words per minute in English on computer or a typing speed of 30 words per minute in Hindi on Computer (35 words per minute and 30 words per minute correspond to 10500/ 9000 key depressions per hours on an average of 5 key depressions for each word).

The vacancies of ESM is included in total No of vacancies and will be filled up first and adjusted in respective category in ESM belongs to.
@ The vacancies of PwD are included in total No of vacancies and will be filled up first and adjusted in respective category in PwD belongs to:-
Persons with Benchmark disabilities (PwD):-
(i) Deaf and Hard of hearing. (ii) Locomotors Disability including cerebral plasy, leprosy cured, dwarfism, acid attack victim and muscular dystrophy.

2. **Age Limit:-** Cut off age as on **12 Feb 22**.
- (a) For General & EWS candidates. - 18 years to 25 years
 - (b) For OBC candidates - 18 to 28 Years.
 - (c) For SC/ST candidates - 18 to 30 years.
 - (d) For PwD candidates
 - (i) Gen candidates - 18 to 35 yrs
 - (ii) SC/ST candidates - 18 to 40 yrs.
 - (iii) OBC candidates - 18 to 38 yrs.
 - (e) For Ex-Serviceman (General candidates) - 03 Years relaxation after deduction of the military service rendered from actual age as on the crucial date.
 - (f) For Ex-serviceman (SC/ST candidates) - 06 Years relaxation (3 Years + 3 Years) after deduction of the military service rendered from actual age as on the crucial date.
 - (g) Age limit relaxable for Govt servants as under:-
 - (i) For the post of Cook & LDC - up to 40 years.
 - (ii) For the post of Safaiwala, Barber, Washerman - up to 35 years.
 - (h) SC/ST/OBC candidates applying against UR post not eligible.

3. Syllabus for the same written examination for above posts will be as under:-

- (a) General Intelligence and Reasoning (25 Qs, 25 Marks)
- (b) Numerical Aptitude (25 Qs, 25 Marks)
- (c) General English (50 Qs, 50 Marks)
- (d) General Awareness (50 Qs, 50 Marks)

4. Written test and practical & skill test will be in Hindi/English language.

5. Questions papers will be bi-lingual (Hindi/English).

6. Answers will be allowed in Hindi/English language.

7. All eligible candidates are requested to forward their applications as per the format att with complete bio-data age/caste proof, education qualification certificates, typing/stenography certificates, experience certificates and medical certificate for disability proof for above 40% so as to reach Adm Branch (Civil Section), HQs MIRC, Darewadi, Solapur Road, Ahmadnagar-414110 (Maharashtra) on or before **12 Feb 22** along with an extra self-addressed envelope duly stamped for issuing call letters. If self-addressed envelope is not found enclosed, the application shall not be considered. **Candidates will apply for one post only. Candidates applying for the post of LDC must indicate their choice as per Para 12 of the application Form. (Only one establishment to be chosen).** Incomplete applications, not in proper format will be rejected.

8. SC/ST/OBC candidates who apply against unreserved post will not be given any concession of reserved category, as they will be considered in the Un-reserved category.

9. Date of entrance test will be intimated separately to the eligible candidates only.

Station : Ahmednagar

Date : 08 Jan 2022

S/d
(SK Singh)
Colonel
Colonel Administrative
for Commandant

APPLICATION FORM

APPLICATION FOR THE POST OF _____

FOR OFFICE USE ONLY

Regn No _____

To :-
The Commandant & OIC Records MIR
HQ MIRC, Ahmadnagar-414110

Passport
size
Photograph

1. Name in full (Capital):-

SURNAME	NAME	FATHER/HUSBAND NAME

2. Date of Birth (Proof should be att)

Date	Months	Years

3. Age as on 12.02.2022 _____ Yrs _____ Month _____ Days

4. Permanent Address _____

5. Local Address _____

6. Caste _____
(CTC of cert issued by competent authority to be attached)

7. Educational Qualification _____
(Xerox copy duly attested attached)

8. Experience if any _____
(Xerox copy duly attested attached)

9. Name of the post applied _____ Reserved for _____

10. Have you been convicted in criminal cases. Yes/No

11. Contact No (Mobile No) _____

12. For LDC only (Choose only one): (a) MIRC
(b) Records MIR

DECLARATION

I, hereby declare that all the statements made in the application are true and correct to the best of my knowledge and belief.

I, understand that in the event of particulars or information given here in being found false or incorrect my candidature for the examination is liable to be rejected or cancelled and on the event of my mis-statement/discrepancy in the particulars being detected after my appointment, my service is liable to be terminated without notice to me.

Date:

EN 43/53

Signature of candidate

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HQ MIRC, Ahmadnagar-414110Passport
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Date: